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# **SUSTAINABLE CITIES PROJECT-II**

## **Additional Financing**



**Republic of Türkiye**  
**Akçakoca Municipality**

**Akçakoca Bicycle Roads Project**  
**Stakeholder Engagement Plan**

**Final Report**

January 2024



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## Akçakoca Bicycle Roads Project Stakeholder Engagement Plan

### Final Report

January 2024

Prepared by ACE Consulting and Engineering Inc.

Client: İLBANK A.Ő

Project Owner: Akçakoca Municipality

Revision No / Date: 4 / 19.01.2024

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## Table of Contents

1	Introduction	3
1.1	Overview	3
1.2	Scope of SEP	4
2	Environmental Policy and Legislation Framework	5
2.1	National Framework	5
2.1.1	The Constitution of the Republic of Türkiye	5
2.1.2	The Law on the Right to Information	5
2.1.3	The Law on Use of the Right to Petition	6
2.1.4	The Law on the Protection of Personal Data	6
2.1.5	Comparison of EIA Regulation and WB OP 4.01	6
2.2	International Framework	7
2.2.1	Operational Policies of World Bank	7
3	Project Description	8
3.1	Project Location	8
3.2	Project Characteristics	9
4	Previous Stakeholder Engagement Activities	14
4.1	Consultation Meetings with the Municipality and Site Visits during Preparation of the ESMP	14
5	Stakeholder Identification and Analysis	16
6	Stakeholder Engagement Program	23
7	Proposed Strategy for Information Disclosure	34
8	Roles and Responsibilities	37
8.1	Institutional Arrangements	37
8.2	Budget & Resources	39
9	Grievance Redress Mechanism	42
9.1	Receiving Grievances	42
9.1.1	Akçakoca Municipality/PIU Level	42
9.1.2	Contractor Level	43
9.1.3	ILBANK Level	44
9.1.4	National Level	44



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9.1.5	Appeal Mechanism	45
9.2	Grievance Management Process	46
9.3	World Bank Grievance Redress System	51
10	Monitoring and Reporting	52
10.1	Reporting to Project Parties	53
10.2	Reporting Back to Stakeholder Groups	54
10.3	External Reporting on SEP Implementation	54
	References	55
	Annexes	56



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## List of Tables

Table 3-1. Residential, Recreational and Commercial Areas along the Lanes of “Bicycle Road Construction” Project .....	10
Table 3-2. Sensitive Receptors along the “University Bicycle Road Construction” Project Lane .....	11
Table 5-1. Immigrants and emigrants by citizenship in Düzce Province, 2016-2021.....	16
Table 5-2. Populations Based on Gender in Yalı, Cumhuriyet, Yukarı, Hacı Yusufklar and Osmaniye Neighbourhoods .....	17
Table 5-3. Vulnerable / Disadvantaged Individuals / Groups in Yalı, Cumhuriyet, Yukarı, Hacı Yusufklar and Osmaniye Neighbourhoods .....	19
Table 5-4. Comprehensive List of the Stakeholders Identified for the Project .....	19
Table 6-1. Project Stakeholder Needs .....	23
Table 6-2. Sample Table for Stakeholder Engagement Log .....	24
Table 6-3. Stakeholder Engagement Program during the Preparation, Implementation, Construction and Operation Phase.....	26
Table 7-1. Proposed Information Disclosure Strategy.....	34
Table 8-1. Responsibilities of Key Actors/Stakeholders in SEP Implementation.....	37
Table 9-1. Grievance Redress Mechanism Summary .....	48
Table 10-1. SEP Monitoring Framework .....	52



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## List of Figures

Figure 3-1. Satellite View of the Project Site (Bicycle Road Construction).....	8
Figure 3-2. Satellite View of the Project Site (University Bicycle Road Construction).....	9
Figure 3-3. Photographs from the Project Site.....	13
Figure 8-1. Organizational chart of Akçakoca Municipality.....	41
Figure 9-1. Grievance Redress Mechanism Flowchart of Project Related Complaints.....	50
Figure 9-2. Grievance Redress Mechanism Flowchart of Worker Complaints.....	50
Figure 10-1. Submissions Periods for ESMR, Project Progress Report and Grievance Register during SEP Implementation.....	53



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## List of Abbreviations

<b>ACE</b>	:	ACE Consulting and Engineering Inc.
<b>AF</b>	:	Additional Financing
<b>AFAD</b>	:	Disaster and Emergency Management Presidency
<b>AoI</b>	:	Area of Influence
<b>CİMER</b>	:	Presidency's Communication Centre
<b>CLO</b>	:	Community Liaison Officer
<b>DOÇEV</b>	:	Nature and Environment Foundation
<b>E&amp;S</b>	:	Environmental and Social
<b>EA</b>	:	Environmental Assessment
<b>EHS</b>	:	Environment, Health, and Safety
<b>EHSS</b>	:	Environmental, Health, Safety and Social
<b>EIA</b>	:	Environmental Impact Assessment
<b>Eptisa</b>	:	Eptisa Engineering Services
<b>ESIA</b>	:	Environmental and Social Impact Assessment
<b>ESMF</b>	:	Environmental and Social Management Framework
<b>ESMP</b>	:	Environmental and Social Management Plan
<b>ESMR</b>	:	Environmental and Social Monitoring Report
<b>ESMS</b>	:	Environmental and Social Management System
<b>EU</b>	:	European Union
<b>FI</b>	:	Financial Intermediary
<b>GBV</b>	:	Gender Based Violence
<b>GPN</b>	:	Good Practice Note
<b>GRM</b>	:	Grievance Redress Mechanism
<b>GRS</b>	:	Grievance Redress Service
<b>H&amp;S</b>	:	Health and Safety
<b>ha</b>	:	Hectare
<b>IFC</b>	:	International Finance Corporation
<b>İLBANK</b>	:	İLBANK A Ş
<b>İŞKUR</b>	:	Düzce Turkish Employment Agency
<b>km<sup>2</sup></b>	:	Square kilometer
<b>LARPF</b>	:	Land Acquisition and Resettlement Policy Framework
<b>m</b>	:	meter
<b>MEUC</b>	:	Ministry of Environment, Urbanization and Climate Change
<b>NGO</b>	:	Non-Governmental Organizations
<b>OG</b>	:	Official Gazette



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<b>OHS</b>	:	<b>Occupational Health and Safety</b>
<b>OIP</b>	:	<b>Other Related Interested Party</b>
<b>OP</b>	:	<b>Operational Policy</b>
<b>PAP</b>	:	<b>Project Affected People</b>
<b>PDEUC</b>	:	<b>Provincial Directorate of Environment, Urbanization and Climate Change</b>
<b>PID</b>	:	<b>Project Identification Document</b>
<b>PIF</b>	:	<b>Project Identification File</b>
<b>PIU</b>	:	<b>Project Implementation Unit</b>
<b>PTT</b>	:	<b>Post, Telegraph and Telephone Administration</b>
<b>RAP</b>	:	<b>Resettlement Action Plan</b>
<b>SCP</b>	:	<b>Sustainable Cities Project</b>
<b>SEA/SH</b>	:	<b>Sexual Exploitation and Abuse/Sexual Harassment</b>
<b>SEDAŞ</b>	:	<b>Sakarya Electricity Distribution Corporation</b>
<b>SEP</b>	:	<b>Stakeholder Engagement Plan</b>
<b>SHW</b>	:	<b>General Directorate of State Hydraulic Works</b>
<b>TBD</b>	:	<b>To Be Determined</b>
<b>TEMA</b>	:	<b>The Turkish Foundation for Combating Erosion, Reforestation and the Protection of Natural Habitats</b>
<b>TMMOB</b>	:	<b>The Union of Turkish Engineer and Architect Chambers</b>
<b>TÜÇEV</b>	:	<b>Environment Protection Foundation of Türkiye</b>
<b>TÜRÇEP</b>	:	<b>Türkiye Environment Platform</b>
<b>TurkStat</b>	:	<b>Turkish Statistical Institute</b>
<b>UNECE</b>	:	<b>United Nations Economic Commission for Europe</b>
<b>WB</b>	:	<b>World Bank</b>
<b>WBG</b>	:	<b>World Bank Group</b>
<b>WHO</b>	:	<b>World Health Organization</b>
<b>YİMER</b>	:	<b>Foreigners Communication Center</b>





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## Glossary

<b>Grievance Redress Mechanism (GRM)</b>	: An accessible and inclusive system, process, or procedure that receives and acts upon complaints and suggestions for improvement in a timely fashion facilitates the resolution of concerns and grievances arising in connection with a project. It ensures that complaints and grievances are addressed through a transparent and impartial process.
<b>Project Affected People (PAP)</b>	: Those are likely to be affected by the Project because of actual impacts or potential risks to their physical environment, health, security, cultural practices, well-being, or livelihoods. These stakeholders may include individuals or groups, including local communities.
<b>Project Implementation Unit (PIU)</b>	: This unit will be established at the level of municipalities/utilities for a sub-project financed by ILBANK through International Financial Institutions and responsible for project implementation.
<b>Project</b>	: Akçakoca Bicycle Roads Project (the Project) is the development of bicycle roads consisting of two components, which are "Bicycle Road Construction" and "University Bicycle Road Construction" in the Akçakoca District of Düzce Province, Türkiye.
<b>Stakeholder Engagement Plan (SEP)</b>	: A plan which encompasses planned stakeholder consultation activities and the process of stakeholder engagement.
<b>Stakeholders</b>	: Persons or groups who are directly or indirectly affected by a project and those who may have interests in a project and/or the ability to influence its outcome, either positively or negatively. Stakeholders may include locally affected communities or individuals and their formal and informal representatives, national or local government authorities, politicians, religious leaders, civil society organizations and groups with special interests, the academic community, or other businesses.
<b>Stakeholder Engagement</b>	: Continuing and iterative process, the Borrower identifies, communicates and facilitates a two-way dialogue with the people affected by its decisions and activities and others interested in the implementation and outcomes of its decisions and the Project.
<b>Vulnerable/Disadvantaged Groups</b>	: Population within a country that has specific characteristics that make it at a higher risk of needing humanitarian assistance than others or being excluded from financial and social services: People who, under gender, ethnicity, age, physical or mental disability, economic disadvantage, or social status, maybe more adversely affected by resettlement than others and may be limited in their ability to claim or take advantage of resettlement assistance related development benefits.



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## Executive Summary

ILBANK A.Ş. (ILBANK) is implementing the Sustainable Cities Project (SCP) with technical and financial support from the World Bank (WB) and European Union (EU). The Project assists cities through (a) planning for sustainable infrastructure service needs through more comprehensive and integrated municipal planning; (b) developing capital investment plans linked to urban plans to mobilize long-term financing that is essential in responding to investment priorities, and (c) financing infrastructure service requirements. The objective is to improve the planning capacity of and access to targeted municipal services in participating municipalities and utilities.

The Akçakoca Bicycle Roads Project (the Project) are the development of bicycle roads in the Akçakoca District of Düzce Province, Türkiye, in the scope of SCP-II Additional Financing (AF). The establishment of bicycle roads consists of two projects components, which are "Bicycle Road Construction" and "University Bicycle Road Construction". Within the scope of "Bicycle Road Construction", the designed bicycle road length is 3.015 meters (m) with double contraflow lanes and two different routes, which will be parallel to the coastline along the existing Akçakoca residential area. The length of the "University Bicycle Road Construction" is 1.350 m and it is also planned as two-way road on Doğancılar Village Road and its continuation, Atatürk Street. The bicycle routes have been designated by Akçakoca Municipality taking into account the utilization of which by the townspeople and their integration to the urban transportation system. The designated roads have been arranged based on 2030 Zoning Plan decisions. The aim of the Project is not only making contribution to the sustainability of the transportation system but also establishing additional recreational areas for public. The Project Owner is Akçakoca Municipality.

This Stakeholder Engagement Plan (SEP) has been prepared by ACE Consulting and Engineering Inc. (ACE) to encompass planned stakeholder consultation activities and the process of stakeholder engagement in compliance with World Bank (WB) Safeguard Policies, including Operational Policies (OPs) (i.e., OP 4.01 - Environmental Assessment and WB's 2010 Policy on Access to Information), Environmental and Social Management Framework (ESMF) (including Stakeholder Engagement Framework) of ILBANK for SCP-II AF and Turkish legislation. This SEP presents project description, national legislation, and international standards applicable to the stakeholder engagement; previous public/stakeholder consultation and disclosure activities; stakeholder identification, stakeholder engagement plan; roles and responsibilities; grievance redress mechanism and monitoring/reporting.

The aim of this SEP is to establish a continuous involvement process between the Project Owner, Akçakoca Municipality, and the stakeholders who may be affected or have an interest in the Project. The plan seeks to promote active participation and engagement of all project stakeholders throughout the entire Project's life, including preconstruction, land preparation, construction, and operation phases.



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Upon completing the Environmental and Social Management Plan (ESMP) and the SEP, consultation meetings with stakeholders and local non-governmental organizations (NGOs) are mandatory for Category B subprojects, following the guidelines of WB OP 4.01 and the SCP-II AF's ESMF. Records of registration forms and detailed meeting minutes will be maintained, but personal data will be anonymized to comply with the Personal Data Protection Law. Additionally, all documents related to stakeholder activities, such as newspaper advertisements, participant lists, meeting minutes, and sample brochures, will be included in the SEP.

In addition, addressing and managing grievances is an essential part of an effective stakeholder engagement strategy. Past experiences have shown that misunderstandings often lead to grievances, but proactive and consistent engagement with communities can prevent or minimize such issues. Therefore, a project-specific Grievance Redress Mechanism (GRM) will be implemented by Akçakoca Municipality /Project Implementation Unit (PIU) throughout the Project's lifespan, encompassing pre-construction, construction, and operation phases.

During the construction and operation stages of the Project, both Akçakoca Municipality and the Contractor will carry out stakeholder engagement activities. The Supervision Consultant will support Akçakoca Municipality and the Contractor in ensuring the successful execution of these SEP activities, and they will be recognized for their effective implementation.

This project is **exempt from an Environmental Impact Assessment (EIA) study** according to the repealed EIA Regulation (Official Gazette (OG) numbered 29186 and dated 25.11.2014). The EIA Exemption Letters were issued by the Provincial Directorate of Environment, Urbanization and Climate Change (PDEUCC) based on the repealed EIA Regulation (see Annex 1). These letters are still valid according to the latest EIA Regulation (OG numbered 31907 and dated 29.07.2022) as the conditions for the exemptions have not changed. Moreover, the Project is classified as a Category B Project according to the WB OP 4.01.



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# 1 Introduction

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## 1.1 Overview

This Stakeholder Engagement Plan (SEP) has been prepared for Akçakoca Bicycle Roads Project (“The Project”) to be carried out under the Sustainable Cities Project-II - Additional Financing (SCP-II-AF) in Akçakoca District of Düzce Province and financed through World Bank (WB) and ILBANK A.Ş. (ILBANK).

ILBANK is the principal executive body of the Project acting as a financial intermediary as Borrower, whereas, WB and European Union (EU) will provide technical and financial support as Lenders. Akçakoca Municipality is both the beneficiary and the executing organization of the Project. Akçakoca Municipality is responsible for the design and feasibility studies. The Project will be managed by Akçakoca Municipality, under the guidance and supervision of ILBANK.

This SEP includes the identification of stakeholders, their planned consultation activities, and the engagement process. This SEP is prepared in compliance with WB Safeguard Policies, including OPs (i.e., OP 4.01 and WB’s 2010 Policy on Access to Information), ESMF (including Stakeholder Engagement Framework) of ILBANK for SCP-II-AF and Turkish legislation.

This SEP aims to establish and maintain a dialogue between Akçakoca Municipality and the stakeholders, affected communities, and groups of interest to successfully manage the environmental and social (E&S) impacts/risks for the construction and operation phases of the Project.

This SEP provides the stakeholder engagement framework to achieve the project objectives and operation. This SEP enhances the implementation of the Environmental and Social Management Plan (ESMP), by taking into account the stakeholders’ concerns.

The Akçakoca Bicycle Roads Project (the Project) has been proposed by the Akçakoca Municipality as part of the SCP II-AF Group 4 to serve the Akçakoca District. The establishment of bicycle roads consists of combination of two projects, namely “Bicycle Road Construction” and “University Bicycle Road Construction”. The Project is designed for both recreational and transportation purposes to bring a sustainable approach to transportation, which is one of the most basic urban services. The integration of bicycle routes to public transportation will promote the public to use bicycles rather than other vehicles. ACE has been assigned to prepare environmental and social impact and risk assessment study reports for this Project.



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## 1.2 Scope of SEP

This SEP aims to ensure that relevant, timely, and accessible information is provided to all stakeholders of the Project (including the direct and indirect stakeholders, direct and contracted workers of the Project, other interested parties) during the preparation and implementation of this Project.

The specific objectives of the SEP are as follow:

- to identify direct and indirect stakeholders, and other interested parties and to develop and maintain a timely, continuous, accurate and transparent communication strategy and maintain a constructive relationship with all stakeholders through a well-organized approach, throughout the Project,
- to identify the nature of stakeholder interest and support for the project and to enable stakeholders' views to be taken into account in project design and environmental and social (E&S) mitigation measures,
- to promote and provide means for effective and inclusive engagement with stakeholders and other interested parties throughout the project life cycle on issues that could potentially create an impact.
- to provide stakeholders with full information of the project and potential E&S risks and impacts in a timely, understandable, accessible format
- to set out the structure of an accessible and inclusive grievance redress mechanism (GRM) for the stakeholder and the public and allow the PIU to respond to and resolve such grievances and issues raised.



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## 2 Environmental Policy and Legislation Framework

This SEP preparation is based on the relevant Turkish legislation, relevant WB Safeguard Policies, including OPs (i.e., WB OP 4.01 and WB's 2010 Policy on Access to Information) and ESMF of IILBANK prepared for SCP-II AF (including Stakeholder Engagement Framework). Moreover, it should be noted that during the implementation of the Project, the most stringent among national legislation and WB standards will be complied and also the most up-to-date legislation will be considered.

### 2.1 National Framework

#### 2.1.1 The Constitution of the Republic of Türkiye

The Constitution of the Republic of Türkiye is the fundamental document in respect to guaranteeing citizens' freedom of thought and opinion. The relevant articles are as following in particular:

- "Everyone is equal before the law regardless of distinction as to language, race, colour, sex, political opinion, philosophical belief, religion or any similar reasons. Men and women have equal rights which are the obligation to be ensured exist in practice by the government. Measures taken for this purpose shall not be interpreted as contrary to the principle of equality." (Article 10)
- "No one shall be compelled to reveal their thoughts and opinions for any reason or purpose; nor shall anyone be blamed or accused because of his/her thoughts and opinions." (Article 25)
- "Everyone has the right to express and disseminate his/her thoughts and opinions by speech, in writing or pictures, or through other media, individually or collectively. This freedom includes receiving or imparting information or ideas without interference from official authorities. This provision shall not preclude subjecting transmission by radio, television, cinema, or similar means to a licensing system " (Article 26)
- "Citizens and foreigners residing in Türkiye, with the condition of observing the principle of reciprocity, have the right to apply in writing to the competent authorities and to the Grand National Assembly of Türkiye about the requests and complaints concerning themselves or the public " (Article 74)

#### 2.1.2 The Law on the Right to Information

Everyone has the right to give information on the activities of public institutions and professional organizations, which qualify as public institutions. The procedure and the basis of the right to information according to the principles of transparency, equality and impartiality are regulated in the Right to Information Law No: 4982 (OG No. 25269, dated 24.10.2003).



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### ***2.1.3 The Law on Use of the Right to Petition***

Turkish Republic citizens have the right to petition the Turkish Grand National Assembly and the public authorities for their requests and complaints, concerning themselves or the public according to the Article 3 of the Law on Use of the Right to Petition (Official Gazette (OG) dated 01.11.1984 and numbered 3071).

### ***2.1.4 The Law on the Protection of Personal Data***

The personal information to be used in line with the project is secured by the Law on the Protection of Personal Data (OG numbered 29677 and dated 07.04.2016) to protect the fundamental rights in the processing of personal data and freedoms of individuals. The purpose of this Law is to protect the fundamental rights and freedoms of individuals, especially the privacy of private life, in the processing of personal data, and to regulate the obligations of natural and legal persons who process personal data and the procedures and principles to be followed. In accordance with the law, personal data recorded cannot be shared with third parties.

### ***2.1.5 Comparison of EIA Regulation and WB OP 4.01***

The Turkish EIA procedures are, with some exceptions, in line with the WB's Environmental Assessment (EA) policies. The primary exceptions are in project categorization, content of EA and public consultation. Some subprojects covered by Turkish Annex II fall within the WB Category A. For example, where a significant new wastewater treatment plant (WWTP) is proposed for financing which, as a Category A project for the WB requires an ESIA, but under the Turkish EIA Regulation is identified as Annex II requiring a PIF, which after review and decision by MEUC may or may not require an EIA. Some subprojects that are not listed in either Annex I or Annex II of the Turkish EIA Regulation, such as a new WWTP servicing a population of less than 150,000 may under the WB policy be classified as Category B or even Category A project. The "pre-scoping" consultation, which is required by Turkish EIA Regulation for subprojects requiring an EIA, is largely equivalent to the first consultation required by WB for Category A subprojects. However, WB requires a consultation on draft EA for both Category A and Category B subprojects; there is no equivalent provision in the Turkish EIA Regulation. The Turkish EIA Regulation only requires announcement of the evaluation result together with the justification. On the other hand, WB has different consultation requirements for Category A and Category B projects. In line with the WB policies Category A projects require two (2) public consultations, one at the scoping stage (where typically the public will have the opportunity to comment on the Terms of Reference for the ESIA) and the second at the draft EA stage. For the Category B projects, in line with the OP 4.01, the draft EA should be made available to local NGOs and project affected groups. For Category B subprojects, the final ESMP report must be published on WB's website. For Category A sub-projects WB requires that the final approved ESIA report be made available to the public locally in addition to being published on WB's external website and submitted to the WB Board.



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## 2.2 International Framework

SEP follows the requirements of WB Safeguard Policies, including Operational Policies (OPs) that include environmental and social assessments of projects and other policies regarding environmental and social adverse impacts, and mitigation and prevention. Specific policies relevant to the Project are listed below:

- WB Environmental and Social Policies
- OP/BP 4.01 Environmental Assessment
- The World Bank Policy on Access to Information (July 2010)

WB Good Practice Note on Addressing Sexual Exploitation and Abuse and Sexual Harassment (SEA/SH) in Investment Project Financing involving Major Civil Works will be one of the key guidelines to be followed during the life of the Project for the effective maintenance of the GRM and the stakeholder engagement activities.

### 2.2.1 Operational Policies of World Bank

#### OP 4.01 - Environmental Assessment

The main objectives and tasks of the OP/BP 4.01 Environmental Assessment are ensuring environmental and social sustainability of proposed projects, informing decision-makers about environmental and social risks and increasing transparency through stakeholder participation in decision making.

#### The World Bank Policy on Access to Information

The WB recognizes that transparency and accountability are of fundamental importance to the development process and to achieving its mission to alleviate poverty. Transparency is essential to building and maintaining public dialogue and increasing public awareness about the Bank's development role and mission. It is also critical for enhancing good governance, accountability, and development effectiveness. Openness promotes engagement with stakeholders, which, in turn, improves the design and implementation of projects and policies, and strengthens development outcomes. It facilitates public oversight of Bank-supported operations during their preparation and implementation, which not only assists in exposing potential wrongdoing and corruption, but also enhances the possibility that problems will be identified and addressed early on.





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## 3 Project Description

This chapter provides the project characteristics, location, and categorization per national and international requirements.

### 3.1 Project Location

The Project is planned to be implemented in the Akçakoca District of Düzce Province in Türkiye. The establishment of bicycle roads consists of two projects components, which are “Bicycle Road Construction” and “University Bicycle Road Construction”.

While the western lane of “Bicycle Road Construction” Project to be developed in the district center passes through Osmaniye and Yalı Neighborhoods, the eastern lane of which is within the boundaries of Yalı, Cumhuriyet, Yukarı and Hacı Yusufkar Neighborhoods (see Figure 3-1).



*Figure 3-1. Satellite View of the Project Site (Bicycle Road Construction)*

The route of “University Bicycle Road Construction” is located in Osmaniye and Yalı Neighborhoods in addition to Doğançılar Village (see Figure 3-2).



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*Figure 3-2. Satellite View of the Project Site (University Bicycle Road Construction)*

### 3.2 Project Characteristics

The Project, which will be carried out by Akçakoca Municipality under the guidance and supervision of ILBANK in the scope of SCP-II AF, is the construction of bicycle roads. The bicycle routes have been designated by Akçakoca Municipality taking into account the utilization by the townspeople and their integration to the urban transportation system. The designated roads have been developed based on 2030 Zoning Plan decisions.

The responsible parties of the project, which put forward the project, are the Project Management Unit (PMU) of ILBANK implementing the Project as Borrower, WB and EU providing technical and financial support as Lenders, Akçakoca Municipality, which is the Project Owner, in other words, the Sub-borrower of the project, E&S Consultant and Supervision Consultant to assist Akçakoca Municipality and the Contractor to be awarded for the project activities.

Since the establishment of bicycle roads consists of two project components, which are "Bicycle Road Construction" and "University Bicycle Road Construction", the details of characteristics of each project component are provided below separately:

#### Project Component 1: Bicycle Road Construction

This Project mainly aims to decrease the usage of private vehicles by promoting active mobility and improving the district's transportation system. Within the scope of the Project, the designed bicycle road length is 3.015 meters (m) with double contraflow lanes and two



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different routes, which will be parallel to the coastline along the public domain. The western route is 1,564 m and the eastern route is 1,451 m. The lane to the west on İstanbul Street will start from Değirmenağzı 15 Temmuz Demokrasi Şehitler Park and terminate in the area planned as a square, which is the beginning of İnönü Street and the trade corridor as developed in the 2030 Zoning Plan. For this purpose, two-way access between the bus stop in the square and the lanes will be installed. There are green areas, tourism facility (hotel), social infrastructures and intensely populated residential areas on the western route. The lane to the east on Atatürk Street will be on a corridor with trade units within the recreational area and terminate in the tourism facility area. The residential, recreational, and commercial areas traversed by the lane to the west and east and considered as sensitive receptors are given in Table 3-1.

**Table 3-1. Residential, Recreational and Commercial Areas along the Lanes of “Bicycle Road Construction” Project**

Area Category	Western Lane	Eastern Lane
Residential	Osmaniyе Neighborhood, and Yalı Neighborhood.	Yalı Neighborhood, Cumhuriyet Neighborhood, Yukarı Neighborhood, and Hacı Yusufnar Neighborhood.
Recreational	Osman Gülen Play Garden, Kumpir Beach, Kamelya Garden, Akçakoca Meydan, Merkez Mosque.	Değirmenağzı 15 Temmuz Demokrasi Şehitler Park.
Commercial	Aydın Bife, Aydın Tekel, Tiksi Durağı, Utudankale, Yılmaz’ın Yeri Balık Lokantası, Nes Café, Kuzine Restaurant Akçakoca, Akçakoca Dondurma, Kahve & Rengi Café, Bahçe Cafe Lounge, Şok Market, Akçakoca Kalveesi, Çınar Çiğ Köfte, Öz Adına Kebap 5, Mengen Sofrası Kebap 14, İstikbal, Lal Hookah, Rocca Café Lounge, Madalyalı Dondurma, Çapa, Terras Akçakoca (Hotel), Çınar Bife, Kamelya, Café Cappuccino, and Gülez Ailesi Çay Bahçesi	Ak Resort Hotel, Lider Hah Yıkantı, Kordon Cafe, Esentepe Café, Café Altyazı, Şok Market, Barış Market, Akçakoca Hansi Balık Lokantası (Restaurant), Akafor Membran Sistemleri San ve Tic. A.Ş., Bekçiöğlü Petrol İnşaat San ve Tic. A.Ş., Oses Çiğ Köfte, Asya Eknick Fırıncılık, Korkmaz Öğrenci Konaklama Tesisi, and Diaphull Düğün Sarayı.

Two (2) smart bike rental terminals, 20 smart parking spots (10 of which are in each terminal), 20 smart bikes, and 50 single rows angled bike parking spaces will be covered within the scope of the “Bicycle Road Construction” Project. A mobile application, where data about the locations of the stations, the number of bicycles in the stations, and the empty parking spaces can be shared, will also be developed. Besides, 13 bicycle carrier apparatus will be installed on existing and planned buses to promote routes and integrate bicycle use into the current transportation system.<sup>1</sup>

<sup>1</sup> Project Identification Document (Eptisa, March 2022).



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## Project Component 2: University Bicycle Road Construction

The main aim of this project is to provide easy access to the district center while decreasing the usage of private vehicles with the promotion of active mobility and contributing to the improvement of the transportation system in the district. The length of the project route is 1,350 m with a width of 2.4 m. and it is also planned as the two-way road on one side of the Doğançılar Village Road and its continuation, Atatürk Street. A residential area, student's dormitory, hazelnut processing facility, and entertainment center around the university and university campus are along the route. Hazelnut fields are located on both sides of the route. The sensitive receptors along the project route according to their categories are given in Table 3-2.

**Table 3-2. Sensitive Receptors along the "University Bicycle Road Construction" Project Lane**

Category	Receptor
Residential	Osmaniye Neighborhood, Yalı Neighborhood and Doğançılar Village
Recreational	Fedai Karabıyık Park
Commercial	Fıyvel Zaman Cafe-Restaurant, Alper Hazelnut Processing Facility, Cafe Özlem, Şampiyon Kokoreç (Restaurant)
Educational	Akçakoca Vocational School

Within this project's scope, two (2) bike parks will be located at the route's start/endpoints, and nine (9) bikes for each bike park will be provided. Additionally, 41 garbage cans, 14 recycling dustbins, 40 wooden benches, and 171 lighting elements will be covered in the Project. The route on which the speed limit shall be 50 km/h will be equipped with 18 warning signs accordingly. Besides, 13 bicycle carrier apparatus will be installed on existing buses to promote bicycles and integrate bicycle use into the existing transportation system.

Based on the information provided by the Sub-borrower, auxiliary facilities will be used during the construction phase, such as temporary worksites, construction components, storage areas, etc. within the Project scope. For these auxiliary facilities, the parking lot of the Akçakoca Municipality on the western part of the 'Bicycle Road' is planned to be used by the Contractor during construction phase. The number of permanent workers to be employed during construction phase of the Project is 15-20. There will be also a camp site for the accommodation of construction workers on the left side of "University Bicycle Road" in "Osmaniye Neighborhood Block No. 96 Parcel No. 39" belonging to the Akçakoca Municipality. The Sub-borrower will also be responsible for the annual inspections and maintenance works (regular maintenance and updating of the bicycle parks, bicycle-sharing systems, bicycle road, mobile application) during the operation phase. In this respect, a staff including civil engineers, mechanical engineers, landscape architects, electrical technicians and operators, survey engineers, and technicians will be employed. The estimated number of personnel to be employed during operation phase is 5-10.



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The Project schedule has not been determined yet. Initially, the tender documents need to be prepared for the Project by Akçakoca Municipality with the support of ILBANK. During tender phase, the exact Project schedule will be decided by Akçakoca Municipality. The predicted project progress timing is as follows:

- Three (3) months for design review and revisions (by consultant),
- Three (3) months for bid preparation, bidding and bid evaluation,
- Twelve (12) months for contract signing and construction,
- Twelve (12) months is foreseen for the Defect Reporting Period.

This project is exempt from an EIA study according to the EIA Regulation. In this respect, "EIA Out of Scope Letter" was obtained for each project component from the PDEUC as a response to the applications made by the Sub-borrower on 8<sup>th</sup> September and 4<sup>th</sup> November 2021 for "Bicycle Road" and "University Bicycle Road" constructions, respectively (see Annex 1). According to the WB OP for Environmental Assessment, the Project is classified as Category B Project (OP 4.01)

Following opinions were also received from relevant public institutions for the "University Bicycle Road Construction" Project:

- It is stated in the opinion letter received from the "4<sup>th</sup> Regional Directorate of Highways" dated 17<sup>th</sup> November 2021 that there is another planned project (Melenâğızı-Akçakoca State Highway) on the bicycle route and which is in the approval stage by the relevant authority. Therefore, the letter does not object to the Project since Km: 16+036 of the bicycle route is considered within the scope of the Melenâğızı-Akçakoca State Highway Project.
- According to the opinion letter obtained from the "5<sup>th</sup> Regional Directorate of the General Directorate of State Hydraulic Works (DSİ)" dated 8<sup>th</sup> December 2021, the authority requires the Sub-borrower to submit a "Stream Improvement Project" for approval and fulfill the upstream/downstream conditions of Haciz Stream. Haciz Stream passes close on the bicycle route between Km: 0+960.00 and Km: 1-140.00.

The area, where the "Bicycle Road Construction" Project will be developed is in the public domain and included in the zoning plan. Since no land requirement is of concern for this Project, no Resettlement Action Plan (RAP) is required.

On the other hand, road expansion works will be conducted within the scope of the "University Bicycle Road Construction" and some of the expansion area is within the existing hazelnut fields. The road expansion area was defined as roads in the zoning plan in compliance with Article 18 of Zoning Law No. 3194. Accordingly, the land registry of these areas was transferred to Düzce Municipality at the end of 2021. According to the relevant legislation, no payment was made for these fields during the land registry transfer. The opinion letter dated 28<sup>th</sup> December 2021 on implementing Article 18 of Zoning Law No.



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3194 was obtained from the Directorate of Zoning and Urbanization. A Draft Ex-Post Social Audit Report has been prepared by the E&S Consultant for the “University Bicycle Road Construction” Project since the income-generating activity is currently conducted on areas covered with hazelnut fields.

The Project site has been visited on 18.08.2021 by ACE Experts. Photographs taken during the site visit are shown in Figure 3-3.



General View of Atatürk Street



General View of İstanbul Street

**Figure 3-3. Photographs from the Project Site**



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## 4 Previous Stakeholder Engagement Activities

This project is **exempt from an EIA study** according to the EIA Regulation. In this respect, “EIA Out of Scope Letters” were obtained for project components from the PDEUC as a response to the applications made by the Sub-borrower on 8<sup>th</sup> September and 4<sup>th</sup> November 2021 for the project components “Bicycle Road Construction” and “University Bicycle Road Construction”, respectively (see Annex 1). Within the scope of the Project, an ESMP has been prepared to evaluate the E&S impacts/risks and define associated mitigation measures.

Even if not required by national regulation, for all Category B subprojects proposed for WB financing, the Borrower is required to consult subproject-affected groups and NGOs about the subproject’s environmental and social aspects during the EA via at least one consultation and take their view into account in compliance with WB OP 4.01. The Borrower is obliged to initiate such consultations as early as possible. In addition, the Borrower is required to consult with such groups throughout project implementation as necessary to address EA-related issues that affect them.

### 4.1 Consultation Meetings with the Municipality and Site Visits during Preparation of the ESMP

The “Bicycle Road Construction” Project site was visited on 18<sup>th</sup> of August 2021 by ACE experts. A meeting was conducted with the representatives from the Akçakoca Municipality in the Municipality building. The Municipality representatives were informed about ACE’s job description, and which data will be asked from Akçakoca Municipality. ACE explained the process of the preparation of ESMP and SEP documents and what kind of studies will be performed. The Municipality representatives informed ACE Experts that a Municipality representative was appointed as a local point for ESMP studies. Information was requested on the zoning status of the project area, residential areas on the bicycle line, and places to be expropriated if any. The Municipality representative stated that the project area where “Bicycle Road Construction” to be developed is the Municipality’s land, that no expropriation is required, and that there is no residential area along the bike path line.

After the meeting, a site visit was performed accompanied by the representative of Akçakoca Municipality. The photos taken during the site visit are provided in Figure 3-3.

In addition, phone interviews were conducted at different times (26.02.2023, 27.12.2022, 06.11.2023 and 09.11.2023) with the headman of Hacı Yusufklar, Osmaniye, Yukarı, Yalı and Cumhuriyet neighborhoods and Doğanclar village, where the Project will be realized. The headmen were informed about the project and the information about social baseline of the neighborhood was discussed.



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Based on phone interviews conducted with the headmen of Hacı Yusufklar, Osmaniye, Yukarı Yalı and Cumhuriyet neighborhoods and Doğancılar village; the following information was gathered:

- There are vulnerable/disadvantaged individuals/groups in the mentioned neighborhoods as given in Table 5-3.
- Livelihood is mainly agriculture followed by the service sector in the Osmaniye and Hacı Yusufklar neighborhoods. Livelihoods in Yukarı and Cumhuriyet neighborhoods is mostly hazelnut farming. Livelihoods in Yalı neighborhood is mostly hazelnut farming and tourism.
- Most of the residents in Yukarı and Osmaniye neighborhoods and Doğancılar village are retired, in Yalı neighborhood are self-employed, in Cumhuriyet neighborhood are working in the private sector, in Hacı Yusufklar neighborhood are working in the public sector.
- Yukarı and Cumhuriyet neighborhoods do not have any schools within their borders. There are four kindergartens, one primary school and one secondary school, one high school, and one university in Osmaniye neighborhood. There are two kindergartens, four primary/secondary schools and one high school in Yalı neighborhood. There is one kindergarten and one university in Doğancılar village.
- Cumhuriyet, Hacı Yusufklar and Osmaniye neighborhoods have public and family health centers, 112 emergency services and pharmacies. There is one public health center, two family health centers, one 112 emergency service, and three pharmacies in Osmaniye neighborhood. State hospital, public and family health centers are located within a distance of 0.5-1 km to Yukarı neighborhood. There are seven pharmacies in Yalı neighborhood.

## 4.2 Preliminary Public Participation Activities

A stakeholder consultation meeting was conducted on 9<sup>th</sup> of January 2024 after the submission of the draft ESMP of the Project to ILBANK/WB and its approval. Minutes of meeting and other information related to the meeting are presented in Annex 6.





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## 5 Stakeholder Identification and Analysis

In line with the definitions of international standards, this SEP recognizes a stakeholder as any individual, organization, or group that is potentially affected by the Project or that has an interest in the Project and its impacts.

The purpose of stakeholder identification is to determine and prioritize the project stakeholders for consultation that may be affected (either directly or indirectly positively or negatively) by the Project or that have an interest in the Project but are not necessarily directly impacted by it.

The population of Akçakoca is 40,025 residents, 28,134 of which is in the district center and the rest of the population lives in villages based on the TurkStat data dated 2022. This population consists of 19,663 (50.87 %) men and 20,362 (49.13%) women. In terms of the annual growth rate of population, the district has the highest population with 9.91%<sup>2</sup>. The district consists of 51 administrative units, 8 neighborhoods and 43 villages. It is the most developed and largest district of Düzce<sup>3</sup>. As a result of the population projections made for the district, the planning population of the city in 2030 has been accepted as 55,000 people<sup>4</sup>.

The migration statistics in Düzce Province between the years 2016-2021 is given in Table 5-1 (TurkStat, 2022)

**Table 5-1. Immigrants and emigrants by citizenship in Düzce Province, 2016-2021**

Year	Total population			Immigrants			Emigrants			Net migration
	Total	Turkish Republic citizens	Foreign nationals	Total	Turkish Republic citizens	Foreign nationals	Total	Turkish Republic citizens	Foreign nationals	
2021	400,976	393,998	6,978	1,632	523	1,109	742	267	475	890
2020	395,679	389,471	6,208	1,111	489	622	983	191	792	128
2019	392,166	385,831	6,335	1,722	441	1,281	1,236	261	975	486
2018	387,844	381,909	5,935	2,897	542	2,355	925	299	626	1,972
2017	377,610	373,616	3,994	1,780	451	1,329	714	293	421	1,066
2016	370,371	366,744	3,627	2,214	411	1,803	525	196	329	1,689

Source: TurkStat, International Migration Statistics, 2016-2022

<sup>2</sup> The Official Website of TurkStat” <https://www.turkstat.gov.tr/> (2020)

<sup>3</sup> “The Official Website of Akçakoca Municipality” <https://www.akcakoca.bel.tr/akcakoca/nufus-dagilimi/>

<sup>4</sup> Akçakoca (Düzce) Additional and Revision Zoning Plan Explanation Report



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While the western lane of “Bicycle Road Construction” Project passes through Osmaniye and Yalı Neighborhoods, the eastern lane of which is within the boundaries of Yalı, Cumhuriyet, Yukarı and Hacı Yusufklar Neighborhoods. The route of “University Bicycle Road Construction” is located in Osmaniye and Yalı Neighborhoods in addition to Doğançılar Village. Therefore, the major communities potentially to be affected by the Project are the residents in these settlements.

The Project area is in the Yalı, Cumhuriyet, Yukarı, Hacı Yusufklar, and Osmaniye Neighborhoods of Akçakoca District. The population distribution based on gender in these neighborhoods is shown in Table 5-2.

**Table 5-2. Populations Based on Gender in Yalı, Cumhuriyet, Yukarı, Hacı Yusufklar and Osmaniye Neighbourhoods**

Neighborhood	Female	Male	Total
Yalı	1.525	1.761	3.286
Cumhuriyet	1.578	822	756
Yukarı	828	416	412
Hacı Yusufklar	3.852	1.987	1.865
Osmaniye	5.621	5.334	11.538
Doğançılar Village	116	124	240

The following categories of stakeholders have been identified as being affected by or potentially interested in the Project:

- Affected stakeholders,
- National governmental and NGOs,
- Local governmental organizations and NGOs.
- Local businesses and universities,
- Local Media.

In the stakeholder identification process, the dynamics between the stakeholders, the risks and opportunities of being involved in the project are taken into account. The basis of stakeholder identification is the level of interest and interaction with the project. Accordingly, stakeholders will be gathered in the following categories;

- Affected Parties (Directly and/or Indirectly)
- Other Interested Parties (OIPs)
- Vulnerable/Disadvantaged groups/individuals

The objective of stakeholder identification is to determine which stakeholders may be directly or indirectly affected (“affected parties”) or have an interest in the Project (“other interested parties”) and Vulnerable/Disadvantaged Individuals/Groups. For stakeholder



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engagement to be effective, it is necessary to determine who the stakeholders are, to understand their needs and expectations for engagement, and their priorities and objectives in relation to the Project.

#### **Directly Affected Parties/Stakeholders:**

- Local residents (The PAP (land owners / users) making income-generating activity on the hazelnut fields where road expansion works will be conducted and other potentially PAP including land owners/users),
- Public administrations directly involved at national, provincial and district level,
- Legal or illegal users of the project area.

#### **Indirectly Affected Parties/Stakeholders:**

- Residents and refugees living outside the project area in Akçakoca District,
- Public administrations indirectly involved at national, provincial and district level,

#### **Other Interested Parties:**

- National governmental organizations and NGOs,
- Local governmental organizations and NGOs,
- Local businesses and universities,
- Local Media.

#### **Vulnerable/Disadvantaged Individuals/Groups**

As part of the stakeholder identification process, it is also essential to identify individuals and groups differentially or disproportionately affected by the Project because of their disadvantaged or vulnerable status. The potential vulnerable/disadvantaged groups are as follows:

- Households with physically and / or mentally disabled family members,
- People with chronic diseases,
- Elderly people over 70 years of age who live alone and in need of care,
- Female-headed households,
- Households where the head of the household is a child,
- Households with low or no income, and
- Refugee households.

The vulnerable/disadvantaged individuals/groups in the Yalı, Cumhuriyet, Yukarı, Hacı Yusufklar, and Osmaniye Neighborhoods and Doğançılar village of Akçakoca District are



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presented in Table 5-3 based on information provided by the headmen during phone interviews. Social services, district governorship, and mukhtars look after these groups if they apply to these institutions. These groups need financial aid, supplies, and shelter.

**Table 5-3. Vulnerable / Disadvantaged Individuals / Groups in Yalı, Cumhuriyet, Yukarı, Haçlı Yusufklar and Osmaniye Neighbourhoods**

Neighborhood	Type of Vulnerable/Disadvantaged Individual/Group					
	People who live with the assistance of others	People with low or no income	Elderly people over 70 years of age	Female headed households	Physically handicapped people	Mentally handicapped people
Yalı	10 people	250 people	100 people	20 households	30 people	15 people
Cumhuriyet		150 people	1 people	2 households	1 people	
Yukarı	30 people	60 people	30 people	3 households	2 people	3 people
Haçlı Yusufklar	30 people	30 people	6 people	2 households	5 people	1 people
Osmaniye	40 households	150 households	2,000 people	20 households	40 households	50 households
Doğançılar	3 people	5 people	-	3 households	1 people	-

In this respect, a comprehensive list of the stakeholders is given in Table 5-4.

**Table 5-4. Comprehensive List of the Stakeholders Identified for the Project**

Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance
Directly Affected Stakeholders	Local	Residential Areas/Local Communities/ Potentially Project Affected People Affected Land Owners / Users	"Bicycle Road Construction" - Osmaniye and Yalı Neighborhoods (Western Lane) - Yalı, Cumhuriyet, Yukarı and Haçlı Yusufklar Neighborhoods (Eastern Lane) "University Bicycle Road Construction" - Osmaniye Neighborhood - Yalı Neighborhood - Doğançılar Village - PAP (land owners / users) making income-generating activity on the hazelnut fields where road expansion works are to conduct	- Overview of E&S impacts - Community engagement for assessing the effectiveness of mitigation measures - Cooperation to maximize benefits and planning for local employment and the supply of goods and services - Ensuring that vulnerable/disadvantaged individuals/groups have access to sufficient information about the Project, ensuring that they benefit equally from the Project



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Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance	
Indirectly Affected Stakeholders	National	Ministries and Relevant Central Authorities	MEUCC	<ul style="list-style-type: none"> <li>- National and regional planning and development</li> <li>- Project related permitting processes, mitigation measures and implementation</li> <li>- Policy formulation</li> <li>- Interaction between parties</li> <li>- Management of cumulative impacts</li> </ul>	
			Ministry of Agriculture and Forestry		
			Ministry of Culture and Tourism		
			Ministry of Energy and Natural Resources		
			Ministry of Foreign Affairs		
			Ministry of Labor and Social Security		
			General Directorate of Environmental Management		
			General Directorate of State Hydraulic Works (SHW)		
			General Directorate of Water Management		
			Ministry of Interior Disaster and Emergency Management Presidency (AFAD)		
Other Interested Parties	Local	NGOs	Chamber of Environmental Engineers	<ul style="list-style-type: none"> <li>- Engagement with environmental, health and safety (EHS) and social impact/risk mitigations for the Project</li> </ul>	
			Akçakoca Nature and Animals Conservation Association		
			Düzce Cycling Association		
			Other relevant national NGOs		
	Governmental / Local Authorities and Agencies			Governorship of Düzce	<ul style="list-style-type: none"> <li>- Project related permitting processes.</li> <li>- Coordination of project activities and processes.</li> <li>- Management of environmental and social impacts/risks (waste).</li> </ul>
				Düzce Municipality Water and Sewerage Directorate	
				Düzce Provincial Directorate of Agriculture and Forestry	
				Akçakoca Municipality	
				Kocaeli Regional Directorate of Cultural Heritage Preservation Board	
				Düzce PDEUC	
				Akçakoca Chamber of Commerce and Industry	
				District Governor of Akçakoca	



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Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance
			Düzce Provincial Directorate of AFAD	wastewater) and mitigation measures
			Düzce Provincial Special Administration Directorate of Environment Protection and Control	- Policy formulation - Interaction between parties - Emergency preparedness and coordination - Planning of social responsibility / social development projects
			Akçakoca Special District Administration	
			The Headmen of: - Osmaniye Neighborhood - Yalı Neighborhood - Çuhuriyet Neighborhood - Yukarı Neighborhood - Hacı Yusufkar Neighborhoods - Doğanclar Village	
			General Directorate of Highways 4 <sup>th</sup> Regional Directorate – Ankara	- Construction and operation activities within their scope of responsibilities
			Düzce Road and Transportation Services Directorate	
			Düzce Provincial Directorate of Turk Telecom	
			5 <sup>th</sup> Regional Directorate of SHW	
			Sakarya Electricity Distribution Corporation (SEDAŞ)	
			Post, Telegraph and Telephone Administration (PTT)	
			West Black Sea Hazelnut Producers Association	- Engagement with environmental, health and safety and social impact/risk mitigations for the Project
			Akçakoca Hazelnut Producers Association	
			Düzce Provincial Agency of the Union of Turkish Engineer and Architect Chambers (TMMOB)	
			TÜRÇEP West Black Sea Environment Platform	
			Akçakoca City Council	



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Stakeholder Category	Level	Stakeholder Group	Definitive Stakeholders	Specific Interest/Relevance
			Düzce Turkish Employment Agency (İŞKUR) Provincial Representative of the Turkish Foundation for Combating Erosion, Reforestation and the Protection of Natural Habitats (TEMA) Trade Unions Other relevant local NGOs	
		Business Enterprises	Business enterprises located in the Project area (see Table 3-1 and Table 3-2)	- Supply of goods and services related to the Project
		Universities	Düzce University	- Technical consultancy
		Local Media	Local newspapers, local magazines, local TV channels, etc. Düzce Journalists' Association	- Project information disclosure
Vulnerable/ Disadvantaged Individuals/ Groups	Local	Vulnerable/ Disadvantaged Individuals/ Groups	<ul style="list-style-type: none"> <li>Households with physically and / or mentally disabled family members.</li> <li>Elderly people over 70 years of age who live alone and in need of care.</li> <li>Female-headed households.</li> <li>Households with low or no income, and</li> <li>People who live with the assistance of other.</li> </ul>	<ul style="list-style-type: none"> <li>Overview of E&amp;S impacts</li> <li>Community engagement for assessing the effectiveness of mitigation measures</li> <li>Cooperation to maximize benefits and planning for local employment and the supply of goods and services</li> <li>Ensuring that vulnerable/disadvantaged individuals/groups have access to sufficient information about the Project, ensuring that they benefit equally from the Project</li> </ul>



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## 6 Stakeholder Engagement Program

The SEP is a control mechanism that ensures the implementation of key principles during the project. The engagement activities will be scheduled in a manner to ensure maximum involvement of relevant stakeholders. To maximize stakeholder engagement, it prevents disruption of local stakeholders' daily work and regulates the timing and number of engagement activities. Accordingly, recording the findings and feedback together in accordance with all engagement activities, sharing them with the responsible parties, and following the process are essential. Also, engagement activities need to be culturally appropriate, provided equal access to relevant stakeholders, and enable their feedback. Ultimately, all engagement activities are in accordance with the project-specific SEP schedule and parallel to the commitments made in ESMP.

Upon completion of the ESMP and SEP, consultation meetings with stakeholders and local NGOs are required for Category B subprojects in accordance with WB OP 4.01 and SCP-II A1's ESMP. Registration forms and full meeting minutes of those attending the consultations will be recorded, but not made publicly available as an appendix to the SEP. While the SEP is being announced, the relevant lines containing personal data will be blurred considering the Personal Data Protection Law. All supporting documents for stakeholder activities (newspaper advertisements, participant list, meeting minutes, and sample brochure) will be included in the SEP.

Considering the potential vulnerable/disadvantaged individuals/groups, the summary of project stakeholder needs is given in Table 6-1.

**Table 6-1. Project Stakeholder Needs**

Community	Stakeholder group	Key characteristics	Language needs	Preferred notification means (e-mail, phone, radio, letter)	Specific needs (accessibility, large print, child care, daytime meetings)
Osmaniye, Yalı, Cumhuriyet, Yukarı, Hacı Yusufklar Neighborhoods and Doğançular Village	People who live with the assistance of others	Number of people given in Table 5-3	Official language	Written information, radio	Graphics, education on process
	People with low or no income	Number of people given in Table 5-3	Official language	Written information, radio	Graphics, education on process
	Elderly people over 70 years of age	Number of people given in Table 5-3	Official language	Written information, radio	Graphics, education on process
	Female-headed households	Number of people given in Table 5-3	Official language	Written information, radio	Child care for meetings late afternoon preferred timing





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Community	Stakeholder group	Key characteristics	Language needs	Preferred notification means (e-mail, phone, radio, letter)	Specific needs (accessibility, large print, child care, daytime meetings)
	Persons with disability	Number of people given in Table 5-3	Official language and/or sign language	Written information, radio and/or face-to-face with competent person on sign language if possible	Accessibility i.e providing transportation
	Other groups	Number of person (TBD)	Official language	Written information, radio Visit at their own places	Graphics, education on process

The final approved SEP will be disclosed by ILBANK and Akçakoca Municipality to the stakeholders to inform on the potential benefits of the planned Project and the potential adverse impacts and associated mitigation measures through appropriate methods

Communication and information throughout the construction and operation phases of the Project will be recorded through a sample for stakeholder engagement log given in Table 6-2 and will be conducted with the methods described in Table 6-3.

**Table 6-2. Sample Table for Stakeholder Engagement Log**

Project Phase	Date and Location	Method used	Purpose of Activity	Target Stakeholders	Meeting Summary/ Key Issues Raised	Follow-up Actions

The Consultation Form used during the stakeholder engagement process is provided as Annex 2 of this plan. Similar to GRM which to be detailed in Chapter 9, follow-up actions will be clarified by managements of Project Implementation Unit (PIU) and/or Contractor. Subsequently, Consultation Form together with Stakeholder Engagement Log will be filled accordingly by Community Liaisons Officers (CLOs) to be assigned by Akçakoca Municipality as explained in Chapter 9. Then relevant consulted stakeholder is informed via phone call and/or e-mail by CLOs regarding the follow-up actions. Therefore, time periods to be adopted during GRM process will be also considered during consultation process as well.

The following measures can be considered for the vulnerable/disadvantaged stakeholders to ease their participation if needed:

- Providing translation for the refugees who do not understand/speak Turkish,
- Providing written materials related to Project information in larger fonts and in Braille system, when/where needed,
- Choosing accessible venues for the consultation events and/or providing transportation for the people in remote areas (for example in villages).



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- **Organizing small events or meetings for the vulnerable people depending on their sensitivity (for example a small meeting for deaf individuals accompanied by a sign language expert).**

**Organizing the events/meetings or consultation processes with the vulnerable/disadvantaged individuals/groups in coordination with the relevant NGOs (if any) (for example, for physically disabled people, organizing the meeting/event with the help of Solidarity Association of Physically Disabled)**



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**Table 6-3. Stakeholder Engagement Program during the Preparation, Implementation, Construction and Operation Phase**

Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Inform about project related E&amp;S instruments (E.SMP, SEP, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Disclosure of E&amp;S project related E&amp;S instruments (E.SMP, SEP, etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Akçakoca Municipality website</li> <li>Information boards at local mukhtar offices and project site</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Before the start of construction activities announcements will be made at least 15 days before the consultation event)</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>Project Implementation Unit (PIU)</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Consult the authorities about relevant permissions before construction, during construction and during operation</li> <li>Collaborate with the authorities on emergency preparedness and response plan</li> </ul>	<ul style="list-style-type: none"> <li>Up-to-date information on the Project for disclosure</li> <li>Consultation on permitting, environmental, occupational and social issues.</li> <li>Community management.</li> <li>Emergency preparedness and response collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence or other means</li> <li>Invitations to public/community meetings</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Indirect stakeholders	<ul style="list-style-type: none"> <li>Before the start of construction activities (at least 15 days before the consultation event)</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Community Liaison Officer (CLO) (Akçakoca Municipality &amp; Contractor)</li> <li>Supervision Consultant</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver information regarding requirements and opportunities of local procurement and service provision</li> <li>Disclose information on Project, E&amp;S aspects and associated impacts of which related to construction / operation activities</li> </ul>	<ul style="list-style-type: none"> <li>Particular information on required goods and services</li> <li>Project information, E&amp;S, construction / operation impacts and associated mitigation measures.</li> <li>Grievance Management</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>At least 15 days before the project start</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>PIU</li> <li>Supervision Consultant</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Inform the mukhtars about all aspects of Project-related information to include project timeline, and conditions that may affect daily routines that may occur during Project construction and operation.</li> </ul>	<ul style="list-style-type: none"> <li>Project presentation document covering the nontechnical information of the Project</li> <li>Brochures covering information on the communication channels as well as a non-technical</li> </ul>	<ul style="list-style-type: none"> <li>Periodic and needed face to face meetings</li> <li>Grievance forms</li> <li>Review grievances on an appropriate basis.</li> <li>Stakeholder consultation meeting announcements</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>At least 15 days before the project start</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
	<ul style="list-style-type: none"> <li>E&amp;S impacts and mitigations (all of the impacts/risks identified, and mitigations measures described in the ESMP).</li> <li>Assess complaints and feedback from residents</li> </ul>	<ul style="list-style-type: none"> <li>summary (NTS) of the Project including E&amp;S issues regarding the Project</li> <li>Consultation and grievance forms (Open &amp; Close-Off)</li> </ul>				
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project-specific E&amp;S policy and other relevant ESMS documentation</li> </ul>	<ul style="list-style-type: none"> <li>Employment contracts</li> <li>Through selected worker representatives</li> <li>ESMP sub-management plans/procedures</li> <li>H&amp;S-related announcements</li> <li>GRM forms and guidance</li> <li>Training documents/materials (i.e. presentations)</li> </ul>	<ul style="list-style-type: none"> <li>Communicating relevant written documentation with the Project employees</li> <li>Induction and orientation trainings</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>At the time of recruitment</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver all aspects of project-related information to include project timeline and conditions that may affect daily routines that may occur during Project construction and operation; E&amp;S impacts/risks and mitigations (all of the impacts and mitigations identified in the ESMP)</li> <li>Assess complaints and feedback from stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>Project information, E&amp;S issues based on specific stakeholder groups in a suitable and understandable language/format</li> </ul>	<ul style="list-style-type: none"> <li>Non-technical meetings-disclosure</li> <li>Face to face meetings</li> <li>Focus group discussions/ separate informative meetings for land issues</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders OHPs	<ul style="list-style-type: none"> <li>At least 15 days before the project start</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>As a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	OHPs	<ul style="list-style-type: none"> <li>Before construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver Project-related information to further parties in interest in an appropriate manner</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements on Project related information (may be particularly prepared in consideration to any public concern on the Project)</li> <li>Video/audio records</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Online meetings</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>Before construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
<b>Preparation</b>	<ul style="list-style-type: none"> <li>Deliver updated E&amp;S Performance of Project to the Lenders</li> <li>Comply with the WB requirements</li> </ul>	<ul style="list-style-type: none"> <li>Semi-annual reports to be submitted to WB by ILBANK</li> <li>Outcomes of monitoring activities in a summary format</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements to be published by local / national media agencies</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Before construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Inform about project related E&amp;S instruments (SMP, SLP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Disclosure of full project related E&amp;S instruments (SMP, SLP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Akçakoca Municipality website</li> <li>Information boards at local mukhtar offices and project site</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>Project Implementation Unit (PIU)</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Consult the authorities about relevant permissions during construction</li> <li>Collaborate with the authorities on emergency preparedness and response plan</li> </ul>	<ul style="list-style-type: none"> <li>Up-to-date information on the Project for disclosure</li> <li>Consultation on permitting, environmental, occupational and social issues,</li> <li>Community management,</li> <li>Emergency preparedness and response collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence or other means</li> <li>Invitations to public/stakeholder meetings</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Indirect stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Community Liaison Officer (CLO) (Akçakoca Municipality &amp; Contractor)</li> <li>Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver information regarding requirements and opportunities of local procurement and service provision</li> <li>Disclose information on Project, E&amp;S aspects and associated impacts of which</li> </ul>	<ul style="list-style-type: none"> <li>Particular information on required goods and services</li> <li>Project information (E&amp;S, construction / operation, impacts and associated mitigation measures,</li> <li>Grievance Management</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>PIU</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
	related to construction / operation activities					
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Inform the mihlitan about all aspects of Project-related information to include project timeline, and conditions that may affect daily routines that may occur during Project construction and operation. E&amp;S impacts and mitigations (all of the impacts/risks identified, and mitigations measures described in the ESMP).</li> <li>Assess complaints and feedback from residents</li> </ul>	<ul style="list-style-type: none"> <li>Project presentation document covering the nontechnical information of the Project</li> <li>Brochures covering information on the communication channels as well as a non-technical summary (NTS) of the Project including E&amp;S issues regarding the Project</li> <li>Consultation and grievance forms (Open &amp; Close-Out)</li> </ul>	<ul style="list-style-type: none"> <li>Periodic and needed face to face meetings</li> <li>Grievance forms</li> <li>Review grievances on an appropriate basis</li> <li>Stakeholder consultation meeting announcements</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project-specific E&amp;S policy and other relevant ESMS documentation</li> </ul>	<ul style="list-style-type: none"> <li>Employment contracts</li> <li>Through selected worker representatives</li> <li>ESMP sub-management plans/procedures</li> <li>E&amp;S-related announcements</li> <li>GRM forms and guidance</li> <li>Training documents/materials (i.e. presentations)</li> </ul>	<ul style="list-style-type: none"> <li>Communicating relevant written documentation with the Project employees</li> <li>Induction and orientation trainings</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Daily before the start of each shift during the construction phases</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver all aspects of project-related information to include project timeline and conditions that may affect daily routines that may occur during Project construction and operation. E&amp;S impacts/risks and mitigations (all of the impacts and mitigations identified in the ESMP).</li> <li>Assess complaints and feedback from stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>Project information, E&amp;S issues based on specific stakeholder groups in a suitable and understandable language/format</li> </ul>	<ul style="list-style-type: none"> <li>Non-technical meetings-disclosure</li> <li>Face to face meetings</li> <li>Focus group discussions/ separate informative meetings for land issues</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders OGPs	<ul style="list-style-type: none"> <li>During construction phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Inform on updated current Project status, associated project activities, potential E&amp;S impacts of which depending on Project phase, Project I&amp;S Management System (I-SMS) including community IIS management and emergency preparedness issues</li> </ul>	<ul style="list-style-type: none"> <li>E&amp;S issues</li> <li>Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc )</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>Quarterly basis for the construction phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> <li>Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>As a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc )</li> <li>Online meetings</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>During construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Supervision Consultant</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver Project-related information to further parties in interest in an appropriate manner</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements on Project-related information may be particularly prepared in consideration to any public concern on the Project</li> <li>Video/audio records</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements to be published by local / national media agencies</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>During construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
<b>Implementation &amp; Construction</b>	<ul style="list-style-type: none"> <li>Deliver updated I&amp;S Performance of Project to the Lenders</li> <li>Comply with the WB requirements</li> </ul>	<ul style="list-style-type: none"> <li>Semi-annual reports to be submitted to WB by IIBANK</li> <li>Outcomes of monitoring activities in a summary format</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc )</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During construction</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project-specific E&amp;S policy and other relevant I-SMS documentation (e.g.</li> </ul>	<ul style="list-style-type: none"> <li>Employment contracts</li> <li>Through selected worker representatives</li> <li>ESME sub-management plans/procedures</li> <li>I&amp;S-related announcements</li> <li>GRM forms and guidance</li> </ul>	<ul style="list-style-type: none"> <li>I&amp;S Committee Meetings</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>Monthly as periodically and any time as needed</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
	<ul style="list-style-type: none"> <li>ESMP and sub-management plans</li> <li>Ensure that SEP covering GRM is efficiently implemented</li> </ul>	<ul style="list-style-type: none"> <li>Training documents/materials (i.e. presentations)</li> </ul>				
<b>Operation</b>	<ul style="list-style-type: none"> <li>Inform about project related E&amp;S instruments (ESMP, SEP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Disclosure of full project related E&amp;S instruments (ESMP, SEP etc.)</li> </ul>	<ul style="list-style-type: none"> <li>Akçakoca Municipality website</li> <li>Information boards at local mukhtar offices and project site</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation phase</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>Project Implementation Unit (PIU)</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Consult the authorities about relevant permissions before construction during construction and during operation</li> <li>Collaborate with the authorities on emergency preparedness and response plan</li> </ul>	<ul style="list-style-type: none"> <li>Up-to-date information on the Project for disclosure</li> <li>Consultation on permitting environmental, occupational and social issues.</li> <li>Community management.</li> <li>Emergency preparedness and response collaboration</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence or other means</li> <li>Invitations to public/stakeholder meetings</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Indirect stakeholders	<ul style="list-style-type: none"> <li>During operation phase</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Community Liaison Officer (CLO) (Akçakoca Municipality &amp; Contractor)</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Deliver information regarding requirements and opportunities of local procurement and service provision</li> <li>Disclose information on Project, E&amp;S aspects and associated impacts of which related to construction / operation activities</li> </ul>	<ul style="list-style-type: none"> <li>Particular information on required goods and services</li> <li>Project information, E&amp;S, construction / operation, impacts and associated mitigation measures</li> <li>Grievance Management</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation phases</li> </ul>	<ul style="list-style-type: none"> <li>Contractor</li> <li>PIU</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>Inform the mukhtars about all aspects of Project-related information to include project timeline, and conditions that may affect daily routines that may occur during Project construction and operation, E&amp;S impacts and mitigations</li> </ul>	<ul style="list-style-type: none"> <li>Project presentation document covering the nontechnical information of the Project</li> <li>Brochures covering information on the communication channels as well as a non-technical summary (NTS) of the Project</li> </ul>	<ul style="list-style-type: none"> <li>Periodic and needed face to face meetings</li> <li>Grievance forms</li> <li>Review grievances on an appropriate basis.</li> <li>Stakeholder consultation meeting announcements</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation phases</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> <li>Contractor</li> </ul>





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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
	<ul style="list-style-type: none"> <li>• Call of the impacts/risks identified, and mitigations measures described in the ESMP;</li> <li>• Assess complaints and feedback from residents</li> </ul>	<ul style="list-style-type: none"> <li>• including E&amp;S issues regarding the Project</li> <li>• Consultation and grievance forms (Open &amp; Close-Out)</li> </ul>				
<b>Operation</b>	<ul style="list-style-type: none"> <li>• Deliver information on the Project, working conditions and worker management including worker rights and OHS management addressed in the Project-specific E&amp;S policy and other relevant ESMS documentation</li> </ul>	<ul style="list-style-type: none"> <li>• Employment contracts</li> <li>• Through selected worker representatives</li> <li>• ESMP, sub-management plans/procedures</li> <li>• H&amp;S-related announcements</li> <li>• GRM forms and guidance</li> <li>• Training documents/materials (i.e. presentations)</li> </ul>	<ul style="list-style-type: none"> <li>• Communicating relevant written documentation with the Project employees</li> <li>• Induction and orientation trainings</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>• At the time of recruitment</li> </ul>	<ul style="list-style-type: none"> <li>• PIU</li> <li>• Contractor</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>• Deliver all aspects of project-related information to include project timeline and conditions that may affect daily routines that may occur during Project construction and operation, E&amp;S impacts/risks and mitigations (all of the impacts and mitigations identified in the ESMP)</li> <li>• Assess complaints and feedback from stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>• Project information, E&amp;S issues based on specific stakeholder groups in a suitable and understandable language/format</li> </ul>	<ul style="list-style-type: none"> <li>• Non-technical meetings-disclosure</li> <li>• Face to face meetings</li> <li>• Focus group discussions/ separate informative meetings for land issues</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	Direct stakeholders OHPs	<ul style="list-style-type: none"> <li>• During operation phases</li> </ul>	<ul style="list-style-type: none"> <li>• PIU</li> <li>• Contractor</li> </ul>
<b>Operation</b>	<ul style="list-style-type: none"> <li>• Inform on updated current Project status, associated project activities, potential E&amp;S impacts of which depending on Project phase, Project E&amp;S Management System (ESMS) including community H&amp;S management and emergency preparedness issues</li> </ul>	<ul style="list-style-type: none"> <li>• E&amp;S issues</li> <li>• Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>• Face to face meetings</li> <li>• Email correspondence</li> <li>• Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>• Project Brochures</li> <li>• Presentations</li> </ul>	OHPs	<ul style="list-style-type: none"> <li>• Quarterly basis for the operation phase</li> </ul>	<ul style="list-style-type: none"> <li>• PIU</li> <li>• Contractor</li> </ul>



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Project Phase	Consultation Subject/Message to be delivered	List of information to be disclosed	Method Used	Target Stakeholder	Frequency	Responsible Party
Operation	<ul style="list-style-type: none"> <li>As a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Particularly prepared documentation/materials as a response to concerns on the Project</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Online meetings</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>During operation</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
Operation	<ul style="list-style-type: none"> <li>Deliver Project-related information to further parties of interest in an appropriate manner</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements on Project-related information may be particularly prepared in consideration to any public concern on the Project</li> <li>Video/audio records</li> </ul>	<ul style="list-style-type: none"> <li>Visual materials/advertisements to be published by local / national media agencies</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	OIPs	<ul style="list-style-type: none"> <li>During operation</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>
Operation	<ul style="list-style-type: none"> <li>Deliver updated E&amp;S Performance of Project to the Lenders</li> <li>Comply with the WB requirements</li> </ul>	<ul style="list-style-type: none"> <li>Semi-annual reports to be submitted to WB by ILBANK</li> <li>Outcomes of monitoring activities in a summary format</li> </ul>	<ul style="list-style-type: none"> <li>Face to face meetings</li> <li>Email correspondence</li> <li>Mobile technology (phone calls, SMS, Corporate Website, etc.)</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Direct stakeholders	<ul style="list-style-type: none"> <li>During operation</li> </ul>	<ul style="list-style-type: none"> <li>PIU</li> </ul>



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## 7 Proposed Strategy for Information Disclosure

Stakeholder engagement is an ongoing process that begins before the development of this SEP and will continue throughout the lifetime of the Project. Akçakoca Municipality will be in active communication with identified stakeholders throughout the lifetime of the project. In particular, Akçakoca Municipality will seek feedback from stakeholders on the environmental and social performance of the project and the implementation of the identified mitigation measures and the Grievance Redress Mechanism. If there are significant changes in the project resulting in additional risks and impacts, especially where they will affect the stakeholders, Akçakoca Municipality will provide information on these risks and impacts and consult with the stakeholders on how to mitigate these risks and impacts.

For each of the targeted stakeholder group, different disclosure methods and means can be used in order to increase the disclosure level. Especially for the stakeholder consultation meetings, the meeting venue(s), time and date will be arranged, and that information will be announced to the public at least 10 days before the event making sure that all community members are informed about the event to be held. The project's strategy for information disclosure is presented in Table 7-1.

All Covid-19 related measures will be taken in accordance with the guidance provided by the national/international authorities in case of any break out, etc.

**Table 7-1. Proposed Information Disclosure Strategy**

Project Stage	Topic Of Consultation	Methods Used	Timetable	Target Stakeholders	Responsibilities
Pre-Construction (Design Phase)	<ul style="list-style-type: none"> <li>Project information - scope and rationale and E&amp;S principles</li> <li>Coordination activities</li> <li>Land Acquisition Process</li> <li>Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-Face Meeting</li> <li>Invitations to public/stakeholder meetings</li> <li>Mobile Technology such as Phone Calls, SMS, Corporate Website etc.</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	During Design Phase	<b>National and Local State Institutions and Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU); E&S Consultant Supervision Consultant
	<ul style="list-style-type: none"> <li>Regular updates about the Project</li> <li>Land Acquisition Process</li> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> <li>Community Health and Safety</li> <li>Environmental and Social risks and mitigation measures</li> </ul>	<ul style="list-style-type: none"> <li>Public/stakeholder meetings</li> <li>Public notices</li> <li>Electronic publications via online/social media and press releases Corporate Website</li> <li>Project Brochures</li> <li>Posters</li> <li>Surveys</li> </ul>	During Design Phase	<b>Project-Affected Settlements (Local Communities)</b>	Akçakoca Municipality / Project Implementation Unit (PIU); E & S Consultant Supervision Consultant



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Project Stage	Topic Of Consultation	Methods Used	Timetable	Target Stakeholders	Responsibilities
	<ul style="list-style-type: none"> <li>Regular updates about the Project</li> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-Face Meeting</li> <li>Invitations to public/stakeholder meetings</li> <li>Mobile Technology such as Phone Calls, SMS, Corporate Website etc.</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	During Design Phase	<b>Non-Governmental Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU); E&S Consultant Supervision Consultant
	<ul style="list-style-type: none"> <li>Regular updates about the Project</li> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> <li>Community Health and Safety</li> <li>Environmental and Social risks and mitigation measures</li> </ul>	<ul style="list-style-type: none"> <li>Public meetings</li> <li>Public notices</li> <li>Electronic publications via online/social media and press releases</li> <li>Corporate Website</li> <li>Information leaflets and brochures, audio-visual materials, posters</li> <li>separate focus group meetings with vulnerable/disadvantaged individuals/groups</li> </ul>	During Design Phase	<b>Stakeholders including non-organized groups with particular areas of interest or that may be vulnerable/disadvantaged (i.e., elderly, people with disabilities, female headed households, etc.)</b>	Akçakoca Municipality / Project Implementation Unit (PIU); E&S Consultant Supervision Consultant
Land Preparation and Construction  Project Implementation Phase	<ul style="list-style-type: none"> <li>Project information scope and rationale and E&amp;S principles</li> <li>Coordination Activities</li> <li>Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-Face Meeting</li> <li>Mobile Technology such as Phone Calls, SMS, Corporate Website etc.</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Bi-annually	<b>National And Local State Institutions and Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU); Supervision Consultant
	<ul style="list-style-type: none"> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> <li>Community Health and Safety</li> <li>Environmental and Social Risks and Mitigation Measures</li> </ul>	<ul style="list-style-type: none"> <li>Public/stakeholder meetings</li> <li>Public notices</li> <li>Electronic publications via online/social media and press releases</li> <li>Corporate Website</li> <li>Project Brochures</li> <li>Posters</li> <li>Surveys</li> </ul>	Monthly	<b>Project-Affected Settlements (Local Communities)</b>	Akçakoca Municipality / Project Implementation Unit (PIU); Supervision Consultant
	<ul style="list-style-type: none"> <li>Project E&amp;S principles</li> <li>Grievance Redress Mechanism</li> </ul>	<ul style="list-style-type: none"> <li>Face-to-Face Meeting</li> <li>Mobile Technology such as Phone Calls, SMS, Corporate Website etc.</li> <li>Project Brochures</li> <li>Presentations</li> </ul>	Bi-annually	<b>Non-Governmental Organizations</b>	Akçakoca Municipality / Project Implementation Unit (PIU); Supervision Consultant
	<ul style="list-style-type: none"> <li>Project E&amp;S principles</li> </ul>	<ul style="list-style-type: none"> <li>Public/stakeholder meetings</li> <li>Public notices</li> </ul>	Monthly	<b>Stakeholders including non-</b>	Akçakoca Municipality /



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Project Stage	Topic Of Consultation	Methods Used	Timetable	Target Stakeholders	Responsibilities
	<ul style="list-style-type: none"> <li>• Grievance Redress Mechanisms</li> <li>• Potential Labour influx stemming from construction works</li> <li>• Community Health and Safety</li> <li>• Environmental and Social Risks and Mitigation Measures</li> </ul>	<ul style="list-style-type: none"> <li>• Electronic publications via online/social media and press releases</li> <li>• Presentations</li> <li>• Corporate Website</li> <li>• Posters</li> </ul>		<b>organized groups with particular areas of interest or that may be vulnerable/ disadvantaged (i.e., elderly, people with disabilities, female headed households, etc.)</b>	Project Implementation Unit (PIU); Supervision Consultant



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## 8 Roles and Responsibilities

Akçakoca Municipality and Contractor will implement the SEP activities during the construction and operation phases of the Project. Supervision Consultant will provide assistance to Akçakoca Municipality and the Contractor to be awarded for effective implementation of this SEP activities.

### 8.1 Institutional Arrangements

Akçakoca Municipality will mobilize resources to implement and manage the Grievance Redress Mechanism (GRM). Akçakoca Municipality's PIU will lead SEP and GRM activities. The Akçakoca Municipality will utilize – (i) a website for Project information publication; (ii) a grievance database and grievance register; (iii) a register for stakeholder engagement; (iv) printed documents (manuals, brochures, posters, etc.).

Akçakoca Municipality PIU will implement and monitor the SEP in coordination with ILBANK. As well as Akçakoca Municipality PIU, the Contractor is responsible for appointing a CLO accountable for the stakeholder engagement for the Project and implementing this SEP and GRM. ILBANK will also be responsible for monitoring and supervising the stakeholder engagement activities and reporting the progress to the WB on regular periods (see Figure 10-1 in Section 10.1). Moreover, ACE, the E&S Consultant, who prepared this SEP and the ESMP for the Project, will provide necessary information to Akçakoca Municipality and take part in organizing the preliminary public/stakeholder consultation meeting to be held for the introduction of ESMP and the Project to the stakeholders and NGOs as part of the Project and finalizing this SEP and the ESMP as per the concerns/opinions of the stakeholders.

The Akçakoca Municipality/PIU will be the main responsible party for the coordination, implementation and monitoring and reporting of the implementation of the SEP and coordination with the Contractors. Detailed roles and responsibilities for the stakeholder engagement of the Project are given in Table 8-1.

**Table 8-1. Responsibilities of Key Actors/Stakeholders in SEP Implementation**

Actor/Stakeholders	Responsibilities
Akçakoca Municipality	<ul style="list-style-type: none"> <li>Establishes a project specific GRM.</li> <li>Records the complaints, requests and suggestions about the project and forwarding them to the PIU.</li> <li>Follows up and monitor project related complaints.</li> <li>Gives feedback to the complainant about the solution of the grievances received from PIU.</li> <li>Reporting to ILBANK via quarterly Environmental and Social Monitoring Reports (ESMRs) on SEP implementation that will be submitted together with the Grievance Register</li> </ul>



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Actor/Stakeholders	Responsibilities
Akçakoca Municipality PIU	<p>Ensures stakeholder engagement is understood by all Municipality staff members, contractors and consultants through trainings.</p> <p>Produces all work in accordance with project procedures and contract terms as well as quality, safety, budget and schedule requirements.</p> <p>Ensures the successful delivery of all defined documentation associated with the stakeholder engagement.</p> <p>Organizes and manages Stakeholder Consultation Meetings and other disclosure activities related to public disclosure of information.</p> <p>Follows up the disclosure activities carried out within the scope of the SEP.</p> <p>Coordinates interface and reporting to/from WB on the implementation of SEP with ILBANK.</p> <p>Meets with ILBANK/WB's responsible teams and responds to queries as necessary.</p> <p>Allows the contractor to inform the public/stakeholders about construction activities and other Project related issues.</p> <p>Implements processes related to grievance redress mechanism and stakeholder engagement including record keeping, reporting, etc.</p> <p>Manages necessary reporting to complainants.</p> <p>Ensures the implementation of necessary mitigation measures/actions for the implementation of the SEP.</p> <p>Takes actions to resolve Project-related complaints in coordination with other Project units.</p> <p>Annual review of SEP and its' update (if/when necessary), based on project improvements and unexpected public response.</p>
ILBANK	<p>Informed about the works carried out via the ESMRs prepared by the Project Owner.</p> <p>Informs the World Bank with ESMRs in 6-month periods</p> <p>Reviews the documents related to the environmental and social assessment of the project, provides comments to consultants, and gives official approval to these documents and procedures in accordance with the WB safeguards requirements.</p> <p>Performs an overall quality assurance function that the LA documents prepared meet WB requirements</p>
Contractor/ Subcontractor(s)	<p>Implements and develops Contractor's social policy.</p> <p>Provides necessary resources for proper remedial actions.</p> <p>Follows up of the complaints and informs Akçakoca Municipality PIU about the solution process.</p> <p>Consults with the Project affected communities about grievance redress mechanism, entitlements, construction works and schedule, community safety, compensation of economic losses as needed.</p> <p>Keeps records of complaints and participation activities, when necessary and forward them to CLO of PIU.</p> <p>Reports grievances and consultation activities to Akçakoca Municipality /PIU.</p> <p>Submits monthly ESMRs to the Project Owner (Community Liaison Officer related parts).</p>



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Actor/Stakeholders	Responsibilities
Supervision Consultant	<p>Reviews the SEP document to <b>redefine the stakeholders directly or indirectly affected and/or interested in the Project and to follow up the implementation of the methods, instruments, timing and participation levels identified in the SEP.</b></p> <p><b>Interviews Municipality PIU and others involved in the stakeholder engagement process to review progress and identify critical issues.</b></p> <p><b>Interacts with various stakeholders to get their views on SEP implementation.</b></p> <p><b>Reviews grievance records to identify significant non-compliances or recurring issues with stakeholder engagement and other Project activities and to reveal actions.</b></p> <p><b>Meets with WB safeguards and audit teams and responds to queries as necessary .</b></p> <p><b>Monitors and reports on progress made in relation to the commitments defined in SEP</b></p>
E&S Consultant	<p><b>Preparing ESMP and SEP for the approval of ILBANK and WB;</b></p> <p><b>Taking a part in organizing the stakeholder consultation (ESMP introduction) meeting;</b></p> <p><b>Finalizing the ESMP and SEP as per the concerns/opinions of the stakeholders.</b></p>
WB	<p><b>Audits the Akçakoca Municipality's performance regarding compliance with the provisions specified in the SEP managed during the construction and operation phases.</b></p> <p><b>Controls project activities and progress and performs site visits if necessary .</b></p>

## 8.2 Budget & Resources

Akçakoca Municipality holds ultimate responsibility for the environmental and social performance of the overall Project, including the performance of its contractors and any other contractors. A Project Implementation Unit (PIU) will be established to carry out operational and administrative tasks. The Akçakoca Municipality /PIU will be the main responsible party for the coordination, implementation and monitoring and reporting of the implementation of the SEP and coordination with the Contractors. Detailed roles and responsibilities for the stakeholder engagement of the Project are given in Table 8-1. The organizational chart of Akçakoca Municipality is given in Figure 8-1.

The PIU will consist of at least 6 people, the head of the PIU, two financial experts, one environmental expert, one social expert and one OHS expert. The PIU staff will be the municipality's own staff.

The PIU will be primarily responsible for coordinating stakeholder engagement activities with the Contractors as outlined in this Plan. The collection of grievances, questions and feedback will be the direct responsibility of the PIU and the Community Liaison Officer.

The financial resources to be provided by Akçakoca Municipality are given below:

- A project-specific area on the municipality's official website,
- An electronic database for grievance records,





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- Stakeholder engagement record,
- Printed documents (manuals, brochures, posters, etc.) to be used in accordance with SEP requirements.

The contact information of the responsible personnel:

- Deniz Günay Yerlikaya
- Phone Number: +90 533 691 28 84
- Address: Akçakoca Belediye Başkanlığı Yalı Mh. İnönü Cd. No: 45 81650 Akçakoca / Düzce TÜRKİYE
- E-mail Address: [denizgunay83@gmail.com](mailto:denizgunay83@gmail.com)

Adequate budget will be allocated for communication with stakeholders and grievance redress mechanism. The budget is included in the project budget.

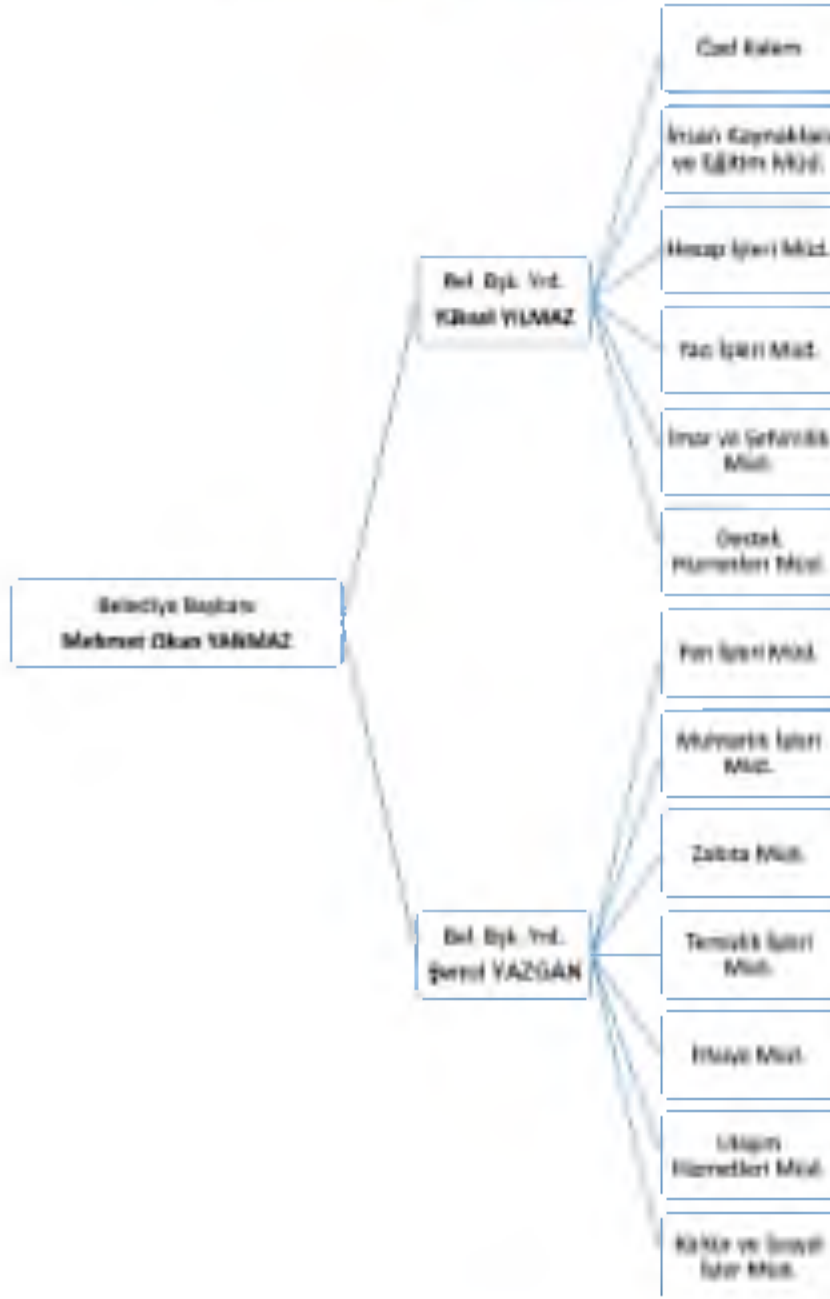


Figure 8-1. Organizational chart of Akçakoca Municipality



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## 9 Grievance Redress Mechanism

Managing, avoiding, minimizing and effective handling of grievances is an integral part of a sound stakeholder engagement strategy. Experience indicates that significant number of grievances arise from misunderstandings and that such grievances can be avoided or reduced through proactive and consistent engagement with communities. Engagement also helps anticipate and review community concerns to prevent them from escalating to grievances. For this reason, a project specific Grievance Redress Mechanism (GRM) as per WB requirements and ESMF will be implemented by Akçakoca Municipality /PIU throughout the lifetime of the Project including pre-construction, construction, and operation phases.

Currently, the Project Owner handles public grievances and views through the Beyaz Masa<sup>5</sup> system. This municipal unit is established to receive grievances and requests from local citizens and intended to produce possible solutions within the municipality for reported concerns. While the Beyaz Masa system is not regarded as a Grievance Redress Mechanism, it is recognized as a general grievance system adopted by the municipality within its own organization.

For this reason, it is anticipated that the existing grievance redress mechanism system for this Project can be maintained as the primary grievance redress mechanism, because the Project is already within the municipal organization.

Although the Beyaz Masa system can be used to receive Project related grievances, a project-specific central system required to be established to compile the project related grievances and direct to responsible personnel and/or unit for resolution. Other grievances received by Contractor, CİMER, YİMER, İLBANK, WB, etc. will be also directed to this central system. Akçakoca Municipality will be the common beneficiary of grievance redress mechanism under this Project for contractors and workers / employees.

### 9.1 Receiving Grievances

Stakeholders will be able to communicate their grievances and views via the channels presented below:

#### 9.1.1 Akçakoca Municipality/PIU Level

The contact details of PIU office in Akçakoca Municipality via which stakeholders can communicate their grievances are as follows,

- Web site : <https://www.akcakoca.bel.tr/>

<sup>5</sup> <https://www.akcakoca.bel.tr/iletisim>



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- Email : Akçakoca Municipality website (<https://www.akcakoca.bel.tr/iletisim/>) includes a communication form, which can be filled online.
- Phone Number: 190 (380) 611 41 10
- Official Letter : Yah Mah. İnönü Cad. No: 45 Akçakoca / DÜZCE
- White Desk system: Call Centre 153 (Alo 153)

### 9.1.2 Contractor Level

Contractor will establish their own grievance redress mechanisms. The municipality will ensure that the contractor level GRM is operational. If the grievances submitted to the contractor's GRM can be resolved at contractor level, then the Contractor will be responsible for its resolution and record. However, if the grievance requires further assessment and resolution at different levels, the Contractor will also be responsible for informing relevant parties about the grievance. Grievances requests, suggestions, and opinions from contractors and subcontractors will be forwarded to the Contractor CLO and recorded using grievance registration form (see Annex 3) by the Contractor CLO and also registered on the Grievance Registration Table provided in Annex 5. On the same day, it will be opened to the access of PIU together with the data entry to the Grievance Database. Çilimli Municipality and PIU team will assess the grievances and suggest solutions for employees of direct and contracted employees as well as those from stakeholders that are received by the Contractor.

The grievances collected by Contractor CLO regarding the Project will be registered in the Grievance Register Form (see Annex 3) and recorded on the Grievance Registration Table provided in Annex 5. Within two (2) business days after the complaint is received, a notification will be sent to the complainant by Contractor CLO stating that the complaint has been received and evaluated. These forms will be available in hard copies at the municipal offices and on the municipality's website.

The complaint database will include complainant information, date of receipt of complaint/suggestion, date and method of feedback to complainant, status of complaint (open, under review, closed, rejected) and explanations of that current situation (i.e. why it was rejected, etc.), closing/rejection and feedback dates.

Akçakoca Municipality and PIU team will assess the grievances and suggest solutions for employees of direct and contracted workers and those from stakeholders that are received by the Contractor with the use of this worker GRM, which will be easily accessible for all Project workers.



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### 9.1.3 ILBANK Level

ILBANK's GRM procedure has been prepared in line with ESF/ESS10<sup>6</sup>. It also complies with the World Bank's environmental and social standards. The GRM Policy of ILBANK has been disclosed on their official webpage<sup>7</sup> and is available to all stakeholders.

The communication tools of ILBANK through which Project-related grievances can be submitted are given below:

- Website : <https://www.ilbank.gov.tr/form/bilgiedinmeuluslararası>
- E-mail : [bilguidb@ilbank.gov.tr](mailto:bilguidb@ilbank.gov.tr) and [etikuidb@ilbank.gov.tr](mailto:etikuidb@ilbank.gov.tr)
- Phone Number: +90 312 508 79 79
- Official Letter : ILBANK Department of International Relations, GRM Team (letters must be marked as personal or confidential) Emniyet Mahallesi Hipodrom Caddesi No:9/21 Yenimahalle/ANKARA

When ILBANK received a complaint, GRM Team will register and evaluate the complaint. If the complaint is related with any of sub-projects, ILBANK will send the complaint to municipalities/utilities' GRM since they will (there is a Project Implementation Unit for projects financed by ILBANK through IFI) have their own GRM. After this stage, ILBANK's role will be to follow the progress of the complaint within its GRM system. If the complaint is not resolved within the committed duration (fifteen (15) working days after the complaint is received and evaluated), ILBANK GRM Team will take over the issue.

Certain complaints warrant urgent action, and the regular GRM procedure may be inappropriate or too slow to prevent an issue from escalating. A separate fast-tracked GRM, including guidance on the circumstances under which it will be employed, can help ensure that high-priority complaints (grievances related to sexual exploitation and abuse, sexual harassment, vulnerable groups' complaints etc.) are dealt with in a timely manner. In the case of complaints alleging serious harm or risk of harm, and/or serious rights violations, the GRM's standard operating procedures will call for a fast-track response, whether by the GRM or by immediate referral to another office or organization and immediate notification to the complainant of that referral.

### 9.1.4 National Level

If stakeholders fail to reach a satisfactory solution through the channels provided above or have requests for a higher-level explanation, they will be able to reach ILBANK's communication channels, the Presidency's Communication Centre (CİMER), and the Foreigners Communication Centre (YİMER).

<sup>6</sup> WB's ESSs <https://www.worldbank.org/en/projects-operations/environmental-and-social-framework/brief/environmental-and-social-standards>

<sup>7</sup> [https://www.ilbank.gov.tr/storage/uploads/pagefiles/ilbank\\_grm\\_policy\\_1646748212.pdf](https://www.ilbank.gov.tr/storage/uploads/pagefiles/ilbank_grm_policy_1646748212.pdf)



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### *Presidency's Communication Centre (CIMER)*

A national centralized grievance system has been installed for Turkish citizens and legal persons under the Presidency's Communication Centre (CIMER). The channel will be accessible to project stakeholders as well so that grievances can be directly submitted to state authorities. The contact details of CIMER is available below:

- Website : [www.cimer.gov.tr](http://www.cimer.gov.tr)
- Call Centre : 150
- Phone number : +90 312 525 55 55
- Fax number : +90 312 473 64 94
- E-mail : [cumhurbaskanligi@tcbb.gov.tr](mailto:cumhurbaskanligi@tcbb.gov.tr)
- Address for Official Letter: Republic of Türkiye, Directorate of Communications Kizilirmak Mah. Mevlana Bulvarı No:144 ÇANKAYA/ANKARA
- Mail addressed to Republic of Türkiye, Directorate of Communications
- Individual applications at the community relations desks at governorates, ministries and district governorates

### *Foreigners Communication Centre (YIMER)*

A centralized grievance system, the Foreigners Communication Centre (YIMER) under the General Directorate of Migration Management of the Ministry of Interior has been also enabled for foreigners. The channel will be accessible to Project stakeholders as well so that grievances can be directly to be submitted to state authorities. The contact details of YIMER is available below:

- Website : [www.yimer.gov.tr](http://www.yimer.gov.tr)
- Call Centre : 157
- Phone number : +90 312 5157 11 22
- Fax number : +90 312 920 06 09
- E-mail : [yimer@goc.gov.tr](mailto:yimer@goc.gov.tr)
- Address for Official Letter: Republic of Türkiye General Directorate of Migration Management, Camlica Mahallesi 122. Sokak No: 4 Yenimahalle/ANKARA
- Mail addressed to Republic of Türkiye, Directorate of Communications
- Individual applications at the Republic of Türkiye General Directorate of Migration Management

### **9.1.5 Appeal Mechanism**

Applicants, whose complaints could not be resolved through existing GRM or whose complaints contain sensitive issues, can always apply to the relevant legal institutions. Such institutions can be summarized as follow:

- Civil Courts of First Instance,
- Administrative Court,
- Commercial Courts of First Instance
- Labour Courts, and
- Ombudsman (<https://ebasvuru.ombudsman.gov.tr/>)



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Relevant legal process will be monitored through GRM

For the cases relevant to sexual exploitation and abuse/sexual harassment (SEA/SII) and GBV (Gender Based Violation) at workplace or any potential child abuse in the project sites, the complaint will be directed immediately by the GRM focal point (based in ILBANK headquarter) to relevant legal authorities/service providers such as Ministry of Family and Social Services and Prosecutors Office and record that this has been directed, as set out in the GRM Procedure of ILBANK. All details of the complainant of the sensitive case will be kept strictly confidential.

Furthermore, the project GRM will include a channel to receive and address confidential complaints related to SEA/SII and gender-based violence (GBV) with special measures in place. If an employee faces SEA/SII issue s/he can either apply to a higher level superior or directly go to police station, as stipulated in the national referral system of the country for dealing such cases. The content and procedures of the project's GRM will also have a reporting line on such cases in regard to SEA/SII issues and will be handled under full confidentiality. The GRM focal point receiving the SEA/SII related grievance should direct this to national referral systems

## 9.2 Grievance Management Process

The GRM for the stakeholders will be operated by Akçakoca Municipality PIU and Contractor according to the following procedure:

1. Following tools will be used so that all stakeholders can be informed regarding the Project's GRM process:
  - a. Web page
  - b. Email address
  - c. Public meetings
  - d. Telephone
  - e. Frequently Asked Questions (Brochure, web page, bulletin, etc.)
2. Grievances can be submitted by the intake channels listed below:
  - a. Telephone (Call Centre and units)
  - b. Personal visit to Akçakoca Municipality and Contractor head office/branches
  - c. Grievance boxes (at the Akçakoca Municipality Units / Contractor)
  - d. Email
  - e. Meetings
  - f. Staff and local communication desk of Akçakoca Municipality / Contractor
  - g. By written petition to Akçakoca Municipality / Contractor
  - h. During site visits and miscellaneous



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- i. CIMER and YIMER (See Section 9.1.4)
  - j. İLBANK GRM (See Section 9.1.3)
3. All the submitted grievances are collected at the GRM Section of PIU Department.
  4. The submitted grievances are recorded in databases by CLOs of PIU and Contractor.
  5. PIU and Contractor CLOs or any contact person who received the grievance confirm the grievance reception via phone and/or email within two (2) days.
  6. The response to the relevant grievance will be drafted by CLOs of PIU / Contractor and approved by Project Management.
  7. After responding to the relevant grievance, necessary revisions will be made on the Grievance Form with respect to the result of the GRM process which will be communicated with relevant Complainant within ten (10) working days. The required actions for valid grievances will be taken within fifteen (15) working days. If applicant accepts the resolution within thirty (30) days, the submitted grievance is marked as closed. If the applicant does not sign-off Grievance Close-Out Form (see Annex 4) due to insufficient satisfaction, a meeting will be organized by the PIU management on relevant complaint and if necessary, with the participation of Contractor. The complainant can participate this meeting to submit his/her Project-related concern face to face to the management. The aim of this meeting is to find alternative solutions of which both parties agree with.
  8. All the grievances will be monitored by recording them via the monitoring and evaluation system which will be established within the scope of GRM.
  9. Regarding grievances received by Contractor; the grievances which are within the scope of Contractor's responsibility will be handled by themselves and reported to the PIU during monitoring activities. The grievances within the scope of Akçakoca Municipality responsibility will be immediately communicated with PIU by Contractor and handled by the PIU accordingly. Contractor CLO is responsible for recording and tracking grievances through the Grievance Register Table provided in Annex 5.
  10. If the complaint cannot be resolved with the existing process, applicants can always apply to relevant legal institutions. Such institutions can be summarized as follows:
    - Civil Courts of First Instance
    - Administrative Courts
    - Commercial Courts of First Instance
    - Labour Courts, and
    - Ombudsman (<https://ebasvuru.ombudsman.gov.tr/>).

During construction and operational activities, the GRM described above will continue to be driven by stakeholders' views, making this procedure accessible to all stakeholders including workers. Requests that require urgent remedy and/or support will be responded to and given support within the same day. All outstanding grievances/requests will be recorded





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within two business days, reviewed and assessed within ten business days, and concluded not later than 15 business days. Corrective actions shall be taken to resolve the grievance. GRM summary is given in Table 9-1.

**Table 9-1. Grievance Redress Mechanism Summary**

Grievance Process	Requirement / Action	Responsible Party
Submission of a complaint	Receiving the grievance by any communication channel explained above (At this point, if the complaint is a sensitive grievance involving child abuse, sexual harassment or abuse or Gender Based Violence (GBV), immediate action will be taken within 48 hours after receiving the complaint. For the cases relevant to sexual exploitation and abuse/sexual harassment (SEA/SHA) at workplace or any potential child abuse in the project sites, the complaint will be directed by the GRM focal point (based in ILBANK headquarter) to relevant legal authorities/service providers such as Ministry of Family and Social Services and Prosecutors Office.	Akçakoca Municipality /PIU Contractor Supervision Consultant
Registration of complaint	Registering/recording through making an entry in the grievance register (see Annex-5 for a sample) and filling of the Grievance Form (see Annex-3). All the complaints will be registered within two (2) working days and feedback will be given to the complainant and detailed information about the complaint may be requested from the complainant within this period. Moreover, the details of implemented stakeholder engagement activities will be recorded in a Stakeholder Engagement Log (see Table 6-2).  If the complainant requests that this complaint be treated anonymously, this complaint will be recorded anonymously and the request will be met.	Akçakoca Municipality /PIU Contractor Supervision Consultant
Forwarding of complaint	The complaint is forwarded to the relevant persons (C/O of the PIU/Contractor) responsible for handling the complaint in not later than three (3) working days upon receiving the complaint (except for any emergent complaint, which would be handled as appropriate).	Akçakoca Municipality /PIU Contractor Supervision Consultant
Evaluation of a complaint	Evaluating the complaints within ten (10) working days and determining whether the complaint meets the admissibility criteria. If the complaint is not valid, providing relevant explanation to the complainant.	Akçakoca Municipality /PIU Contractor Supervision Consultant



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Grievance Process	Requirement / Action	Responsible Party
Response for a complaint	<p>If the complaint is valid, identifying and taking corrective measures for resolving the complaint in not later than fifteen (15) working days upon receiving. If an agreement cannot be reached on the closure of the complaint, the complainant will be informed that he/she may apply ILBANK, CIMER, YIMER and other legal remedies. After the notification of this process, the Grievance Closeout Form will be filled (see Annex 4).</p> <p>All comments and complaints will be responded to either verbally or in writing, in accordance with the preferred method of communication specified by the complainant, if contact details of the complainant are provided.</p> <p>At this point, it should be noted that the action taken and the result of this anonymously recorded grievance will be shared on the Akçakoca Municipality website, so that anonymous complainant is informed about their complaint and the results.</p>	<p>Akçakoca Municipality /PIU</p> <p>Contractor</p> <p>Supervision Consultant</p>
Recording the result of a complaint	Recording the result of the complaint in grievance register table (see Annex 5).	<p>Akçakoca Municipality /PIU</p> <p>Contractor</p> <p>Supervision Consultant</p>
Right to Appeal	<p>If the complaint cannot be resolved with the existing process, applicants can always apply to relevant legal institutions. Such institutions can be summarized as follows:</p> <ul style="list-style-type: none"> <li>• Civil Courts of First Instance</li> <li>• Administrative Courts</li> <li>• Commercial Courts of First Instance</li> <li>• Labour Courts</li> <li>• Ombudsman (<a href="https://cbasvurum.ombudsman.gov.tr/">https://cbasvurum.ombudsman.gov.tr/</a>)</li> </ul>	<p>Akçakoca Municipality /PIU</p> <p>Contractor</p> <p>ILBANK</p>

The detailed flow chart is given in Figure 9-1 and Figure 9-2 as project-related and worker complaints, respectively.



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Figure 9-1. Grievance Redress Mechanism Flowchart of Project Related Complaints

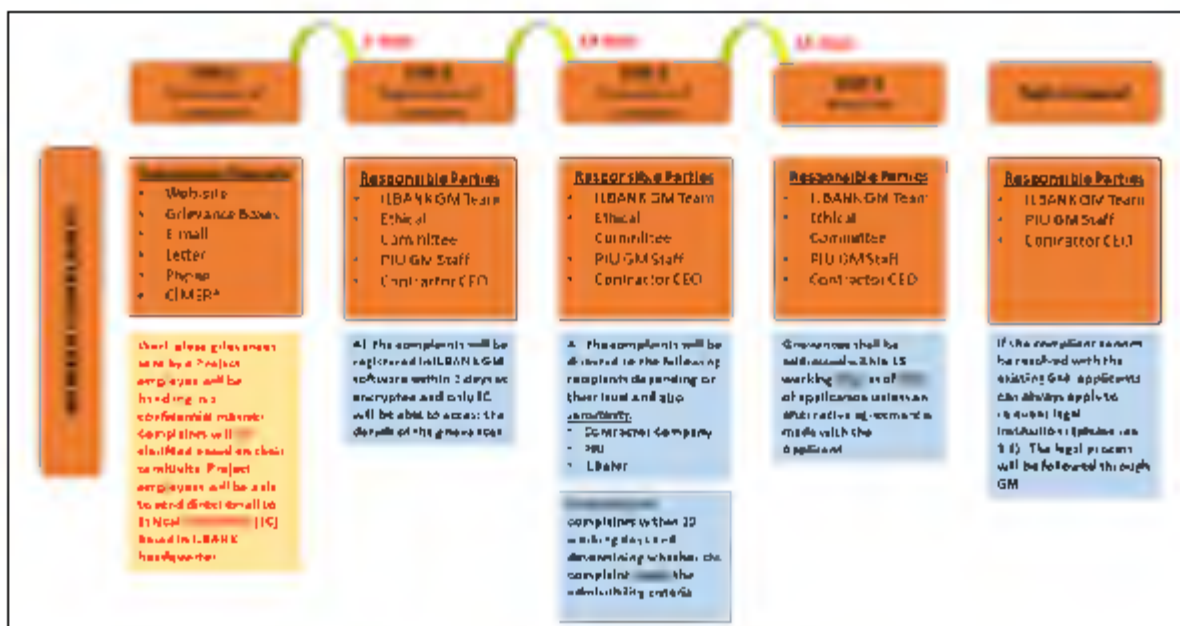


Figure 9-2. Grievance Redress Mechanism Flowchart of Worker Complaints



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### 9.3 World Bank Grievance Redress System

Stakeholders who believe that they are adversely affected by a WB-supported Project may submit complaints to existing project-level GRMs or the WB's Grievance Redress Service (GRS). The GRS ensures that complaints received are promptly reviewed to address project-related concerns. Complaints submitted to the GRS are admissible when presented by people directly affected by an ongoing WB-supported project and relate to alleged harm that results from the Project. Complainants may submit a complaint directly or through a representative, and their identities will remain confidential, should they request it. The GRS also reviews complaints received by Bank staff and refers to the GRS. Bank staff must notify the GRS when they receive complaints that concern high-risk projects, raise compliance with WB policies and procedures, or allege that a Bank-supported project has caused or will cause harm to people or the environment. Information can be obtained from <http://www.worldbank.org/en/projects-operations/products-and-services/grievance-redress-service>. For information on how to submit complaints to the WB Inspection Panel, please visit [www.inspectionpanel.org](http://www.inspectionpanel.org). Complaint Request Form available in both pdf and word format on the relevant website can be filled and submitted via mail or electronically. Contact information of Inspection Panel is available under Information and Advice section on the website.



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## 10 Monitoring and Reporting

Periodically (at least once every 6 months) review and update of the SEP will be conducted, as necessary, during the stakeholder consultation as required within the scope of SEP implementation. Akçakoca Municipality PIU and the Contractor CLO will record all incoming corporate grievance/comment to the databases.

Akçakoca Municipality PIU will monitor the participation of the stakeholders in the planned engagement activities. Through evaluation of outcomes and effect of engagement, PIU intends to obtain regular feedback from stakeholders via some of the planned engagement activities, which are given in Chapter 6, and effective usage of Grievance Redress Mechanism and its different communication tools, which are given in Chapter 9, and to learn if the planned outcomes are achieved or if there is a need for changing the approach. The SEP monitoring framework is described in Table 10-1.

*Table 10-1. SEP Monitoring Framework*

Parameter	Key Performance Indicator	Phase	Frequency	Responsible Party
<b>Stakeholder Engagement Process</b>	<ul style="list-style-type: none"> <li>Number of meetings (e.g. public/stakeholder consultation, meeting with authorities, focus group meetings, in-depth meetings, etc.)</li> <li>Number of stakeholders engaged</li> <li>Number of the visits to the settlements affected by the Project activities</li> </ul>	Construction	Monthly	Akçakoca Municipality PIU Contractor Supervision Consultant
		Operation	Quarterly	Akçakoca Municipality PIU Contractor
<b>Project GRM</b>	<ul style="list-style-type: none"> <li>Number of grievances/comments received (distribution to be made according to gender, settlement, category of grievance, status of grievance)</li> <li>Types of the grievances/comments (community H&amp;S, employment, local procurement etc.)</li> <li>Timeframes for response to each grievance</li> <li>Number and percentage of open or closed grievances</li> <li>Number of invalid grievances</li> </ul>	Construction	Monthly	Akçakoca Municipality PIU and Contractor
		Operation	Quarterly	Akçakoca Municipality PIU and Contractor

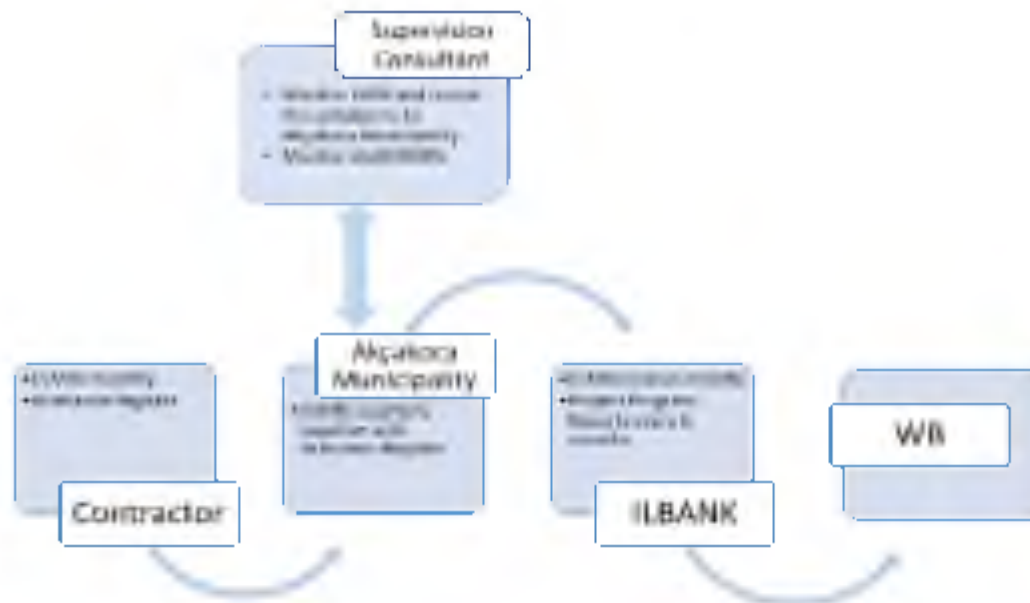


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Parameter	Key Performance Indicator	Phase	Frequency	Responsible Party
Worker GRM	<ul style="list-style-type: none"> <li>Number of grievances/comments received by own workers</li> <li>Number of grievances/comments received by indirect workers</li> <li>Types of the grievances/comments regarding worker management and working conditions (e.g. worker rights, OHS, etc.)</li> <li>Timeframes for response to each grievance</li> <li>Number of open or closed grievances</li> <li>Number of invalid grievances</li> </ul>	Construction	Monthly	Akçakoca Municipality PIU and Contractor
		Operation	Quarterly	Akçakoca Municipality PIU and Contractor

## 10.1 Reporting to Project Parties

Submission periods for ESMRs, Project Progress Reports and Grievance Register according to each project party is provided in Figure 10-1.



**Figure 10-1. Submissions Periods for ESMR, Project Progress Report and Grievance Register during SEP Implementation**

The quarterly ESMRs from Akçakoca Municipality to ILBANK will also include a section on stakeholder engagement activities conducted during the specified period. Stakeholder engagement activities will be presented in a tabular format as given in Table 6-2.



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Akçakoca Municipality PIU will register and report the feedback received from communities/stakeholders, local authorities, landowners, other companies, NGOs, media, academic institutions and other interest groups on a systematic basis through an effective consultation and GRM which is developed and will be used by contractors/subcontractors of the Project throughout its lifetime to ILBANK. Monitoring of the grievances received will be performed by means of grievance register table (see Annex 5).

The Akçakoca Municipality PIU will provide a statistical and qualitative analysis of feedback and complaints as well as their outcomes on a monthly basis to the Supervision Consultant who will review it and disseminate it to ILBANK. In addition, the relevant complaints and their actual status will be reported in ESMRs. The reports will only include information regarding the complaint as much as necessary, and any personal information on the individuals having used the GRM will remain confidential and will never be shared in these reports.

The implementation and effectiveness of the GRM will be monitored by the Supervision Consultant that will be selected via tender process to be launched by Akçakoca Municipality and approved by ILBANK. When ILBANK detects any problems in the implementation of the ESMP and SEP, ILBANK will inform the Akçakoca Municipality PIU and agree on the steps to be taken to resolve these problems.

## 10.2 Reporting Back to Stakeholder Groups

Stakeholder groups will be reported back by Akçakoca Municipality's PIU via public/stakeholder consultation meetings in project affected municipalities and/or quarters. GRM feedback responses will be made in writing and verbally as previously explained in Table 9-1. Project updates will be posted on Akçakoca Municipality's website.

## 10.3 External Reporting on SEP Implementation

Reports on the implementation of the SEP and grievance process will be prepared by Akçakoca Municipality and publicly made available in the Municipality's website, after removing identifying information on individuals to protect their identities in accordance with the Law on the Protection of Personal Data.



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## Annexes

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Annex-1: EIA Exemption Letters

Annex-2: Consultation Form

Annex-3: Grievance Form

Annex-4: Grievance Close-Out Form

Annex-5: Grievance Register Table

Annex-6: Information Related to Stakeholder Consultation Meeting



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## ANNEX-1 EIA Exemption Letters



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## EIA Exemption Letter (Bicycle Road Construction)



T.C.  
DÜZCE VALİLİĞİ  
Çevre ve Şehircilik İl Müdürlüğü

Sayı : E-96738833-220 93-1983526  
Konu : Muafiyet

### AKÇAKOCA BELEDİYE BAŞKANLIĞINA

İlgili : a)08.09.2021 tarihli ve 23459768-3239 sayılı yazınız  
b)15.09.2021 tarihli ve E-1738770 sayılı yazınız

İlgi (a) dilekçe ile Hınır Akçakoca İlçesi sınırları içerisinde "Bisiklet Yolu" faaliyeti için inşaat görüşünüz talep edilmiştir.

Düzce İli, Akçakoca İlçesinde Akçakoca Belediye Başkanlığı tarafından yapılması planlanan "Bisiklet Yolu (3004 m)" faaliyeti, 15/11/2014 tarih ve 29186 sayılı Resmî Gazete'de yayımlanarak yürürlüğe giren ÇED Yönetmeliği Lisanslarında yer almadığından kapsam dışı olarak değerlendirilmiştir.

İlgi (b) Çevre Düzen Planı görüşünüzde bahse konu alanlar, Akçakoca Belediyesi sınırları içerisinde ve aynı Uygulanabilir İmar Planında sınırları içerisinde yer almaktadır. 1:25.000 Ölçekli Düzce Merkez İlçesi ve Yakın Çevresi Çevre Düzen Planı Plan Hükümlerinin 5.38. maddesinde "Melen Havzası sınırları içerisinde kalan alanlarda ESKİ İşmarıya Havzaları Yönetmeliği, dışında kalan alanlarda ise Su Kirliliği Kontrolü Yönetmeliği hükümleri geçerlidir" denilmektedir. Ayrıca, 1:25.000 Ölçekli Akçakoca Çevre Düzen Planı Plan Hükümlerinin V.30. maddesinde "Bu plan sınırları içerisinde ihtiyaç olması halinde güvenlik, sağlık, eğitim v.b. sosyal domain alanları, belediye hizmet alanları, büyük kapsamlı yeşil alanlar, kant veya belgelenmiş bütünlüğe yönelik her türlü ank berrahat tesisleri ve bunlarla entegre gelen kazanım tesisleri, arıtma tesisleri, sosyal ve teknik altyapı, karayolu, demiryolu, denizyolu, havaalanı, baraj, yenilenebilir enerji üretim alanları, enerji iletim ve dağıtım depolanmasına ilişkin imar planları; bu planın koruma, geliştirme ve planlama ilkelerine, ilgili inşaat ve kuruluştan görüşlerine uyularak ilgili idaresince yapılır ve onaylanır. Kullanımından ÇED Yönetmeliği kapsamında kalanlar için "Çevresel Etki Değerlendirmesi Olumlu" veya "Çevresel Etki Değerlendirmesi Gerekli Değildir" kararının bulunması, ÇED Yönetmeliği kapsamı dışında alanlar için ise ilgili kurum ve kuruluşların uygun görüşü alınmasıyla ile hazırlanacak olan imar planları çevre düzeni planı değişikliğine gerek olmaksızın ilgili idaresince nazırlanır ve onaylanır. Onaylanan planlar sayısal ortamda veri tabanına işlenmek üzere Bakanlığa gönderilir. Söz konusu tesisler inşa edilen amaç dışında kullanılmamalıdır." denilmektedir. Buna göre, söz konusu alanların alt ölçekli planı mevcut olduğundan ve alt ölçekli planların uygulayıcısı ilgili idaresi olduğundan, yukarıda belirtilen tüm hususlara, ayrıca plan hükümlerine, Çevre Düzen Planının ilgili hükümlerine, Su Kirliliği Kontrolü Yönetmeliğinin ilgili hükümlerine uyularak ve konu ile ilgili kurum ve kuruluşların uygun görüşleri alınarak, konu ile ilgili gerekli değerlendirilmenin Akçakoca Belediyesi'nce yapılması gerekmektedir.

Bu doğrultuda, ilgi (b) Çevre Düzen Planı görüşünüzde bahsi geçen alanlara uyularak, planlanan yapılar ile ilgili olarak, 5491 sayılı kanunla değişik 2872 sayılı Çevre Kanunu ile bu Kanunla

**Bu belge güvenli elektronik imza ile onaylanmıştır.**

İletişim Adresi: ÇEVRE, ŞEHİRCİLİK VE KLİMA BAKANLIĞI

İletişim Adresi: <http://www.csb.gov.tr>

Etiketli Kurum: DÜZCE İL MÜDÜRLÜĞÜ  
Tel No: (0380) 234 58 27 (0380) 524 58 28 Faks No: (0380) 524 14 12  
e-posta: [duzce@cbg.gov.tr](mailto:duzce@cbg.gov.tr) İnternet Adresi: <http://duzce.cbg.gov.tr>

Çevre, Şehircilik ve İklim Değişikliği Bakanlığı

Çevre Yönetim Sistemleri





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çıkartılan Yönetmeliklerin ilgili hükümlerine uyulması ve diğer maddi mevzuat çerçevesinde öngörülen gerekli izinlerin alınması, ekolojik dengenin bozulmamasına, çevrenin korunmasına ve geliştirilmesine yönelik tedbirlere riayet edilmesi gerekmektedir.

Bilgilendirme ve gereğini rica ederim.

Çiğdem SAĞTAŞ  
Vali a.  
Vali Yardımcısı

Ek - Çevre Düzene Planı Görüşü

[Bu belge, çevresel veritabanımız için de arşivlenmiştir.](#)

Doğrulama Kodu: C5C7CA15-5D3A-449C-BE9D-A85D617E4CF  
Halk İletişim Koordinasyon Birim P. Blok Kat: 1 Merkez - DUTÇOB  
Tel No: (+380) 524 58 27 - (+380) 524 58 28 Faks No: (+380) 524 16 23  
e-posta: [duzen@csb.gov.tr](mailto:duzen@csb.gov.tr) İletişim Adresi: <https://duzen.csb.gov.tr>

Doğrulama Adresi: <https://www.turkiye.gov.tr>  
Etiler İletişim Merkezi - CAVLA  
Konya Vilayeti - Mihalıççık





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## EIA Exemption Letter (University Bicycle Road Construction)



T.C.  
DÜZCE VALİLİĞİ  
Çevre, Şehircilik ve İklim Değişikliği İl Müdürlüğü

Sayı : E-96738833-220.03-21383#2  
Konu : Bisiklet ve Yaya Yolu Projesi

### AKÇAKOCA BELEDİYE BAŞKANLIĞINA

İlgi : a)04/11/2021 tarihli ve 150419 Referans No'lu Başvuru  
b)26.10.2021 tarihli ve E-2069332 sayılı Çevre Düzeni Planı Görüşü.

İlgi (a) başvurusuya istinaden İlimiz Akçakoca İlçesi Osmaniyi Mahallesi Üniversite Yolu (98-96, 105-106, 647-648 ada arası yollar) mevkiinde Akçakoca Belediye Başkanlığı tarafından yapılması planlanan "Bisiklet ve Yaya Yolu " projesi, 25/11/2014 tarih ve 29186 sayılı Resmî Gazete'de yayımlanarak yürürlüğe giren ÇED Yönetmeliği (listelerinde yer almadığından kapsam dışı olarak değerlendirilmemiştir

İlgi (b) görüşte; "söz konusu alanlar, Akçakoca Belediyesi sınırları içerisinde ve onaylı Uygulama İmar Planında sınırları içerisinde yer almaktadır. 1/ 25.000 Ölçekli Düzce Merkez İlçesi ve Yakın Çevresi Çevre Düzeni Planı Plan Hükümlerinin "5 38. maddesindeMelen Havzası sınırları içerisinde kalan alanlarda İSKİ İçmesuyu Havzaları Yönetmeliği, dışında kalan alanlarda ise Su Kirliliği Kontrolü Yönetmeliği." denilmektedir. Ayrıca, 1/25 000 Ölçekli Akçakoca Çevre Düzeni Planı Plan hükümleri geçerlidir Hükümlerinin "V 30. maddesinde Bu plan sınırları içerisinde ihtiyaç olması halinde güvenlik, sağlık, eğitim v.b. sosyal donatı alanları, belediye hizmet alanları, büyük kentsel yeşil alanlar, kent veya bölge/havza h0t0nüne yönelik her türlü atık bertaraf tesisleri ve bunlarla entegre geri kazanım tesisleri, anıtma tesisleri, sosyal ve teknik alt yapı, karayolu, demiryolu, denizyolu, havaalanı, baraj, yenilenebilir enerji üretim alanları, enerji iletimi ve doğalgaz depolamasına ilişkin imar planları; bu planın koruma, gelişme ve planlama ilkelerine, ilgili kurum ve kuruluşların görüşlerine uyularak ilgili idaresince yapılır ve onaylanır Kullanımlardan ÇED Yönetmeliği kapsamında kalanlar için "Çevresel Etki Değerlendirmesi Olumlu" veya "Çevresel Etki Değerlendirmesi Gerekli Değildir" kararının bulunması, ÇED Yönetmeliği kapsamı dışında olanlar için ise ilgili kurum ve kuruluşların uygun görüşü olması kaydı ile hazırlanacak olan imar planları çevre düzeni planı değişikliğine gerek olmaksızın ilgili idaresince hazırlanır ve onaylanır Onaylanan planlar sayısal ortamda veri tabanına işlenmek üzere." denilmektedir. Bakanlığa gönderilir. Söz konusu tesisler/tesis alanları amaç dışında kullanılamazlar Buna göre, söz konusu parselin alt ölçekli planı mevcut olduğundan ve alt ölçekli planların uygulayıcısı ilgili idaresi olduğundan, yukarıda belirtilen tüm hususlara, anılan plan hükümlerine, Çevre Düzeni Planının ilgili hükümlerine, Su Kirliliği Kontrolü Yönetmeliğinin ilgili hükümlerine uyularak ve konu ile ilgili kurum ve kuruluşların uygun görüşleri alınarak, konu ile ilgili gerekli değerlendirimin Akçakoca Belediyesince yapılması gerekmektedir " denilmektedir.

Bu doğrultuda planlanan yatırım ile ilgili olarak ilgi (b) Çevre Düzeni Planı Görüşü ekte gönderilmekte olup; **Çevre Düzeni Planının ilgili hükümlerine uyulması**, ve 5491 sayılı kanunla değişik 2872 sayılı Çevre Kanunu ile bu Kanuna istinaden çıkarılan Yönetmeliklerin ilgili hükümlerine uyulması ve diğer mer'î mevzuat çerçevesinde öngörülen gerekli izinlerin alınması, ekolojik dengenin

Bu belge güvenli elektronik imza ile onaylanmıştır.

Dağıtım Kodu: 1E31A02E-6705-4C22-9C71-E3565C0F41C9  
Hükümet Köşkü Binası F. Blok Kat: 4 Merkezi / DÜZCE  
Tel No: (0380) 324 58 27 - (0380) 324 58 28 Faks No: (0380) 324 16 11  
e-posta: duzcesicab.gov.tr / https://duzce.cb.gov.tr

Dağıtım Adresi: https://www.duzce.gov.tr

Bilgi için Ayşe ERDOĞAN

Müdür Yard.





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bozulmamasına, evrenin korunmasına ve geliřtirilmesine ynelik tedbirlere riayet edilmesi gerekmektedir.  
Bilgilerinize ve geređini rica ederim

Grbz SALTAř  
Vali a.  
Vali Yardımcısı

Ek: İlgili (b) grř

Dođrulama Kodu: 67054C224PCT1EJ546CDE61C9 Bu belge grsel olarak elektronik surete derizlenmiştir.  
Dođrulama Adresi: İlgili Dođrulama Adresi: İlgili  
Halkın İletişim Merkezi (HİT) - B2B Kat: 1. Meşket / Dzf F  
Bilgi için Ayrı: ERDOĐAN  
Tel No: (0380) 524 58 27 - (0380) 524 58 23 Faks No: (0380) 524 16 21 Wibendu  
e-posta: [duzuce@cb.gov.tr](mailto:duzuce@cb.gov.tr) / [duzuce.cb.gov.tr](mailto:duzuce.cb.gov.tr)



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## ANNEX-2 Consultation Form



The project is co-funded by the European Union, the Republic of Turkey and the World Bank  
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	<b>AKÇAKOCA MUNICIPALITY</b> Project Code: ..... Akçakoca Bicycle Roads Project			
	<b>CONSULTATION FORM</b>			
Person Filling out the Form:	Date and time:			
Meeting Agenda:	Consultation Registration No:			
<b>1. CONSULTATION INFORMATION</b>				
Interviewed Institution:	Communication Type			
Name-Surname of the Interviewee:	Phone / Hotline <input type="checkbox"/>			
Phone:	Face to Face Meeting <input type="checkbox"/>			
Address:	Website / E-mail <input type="checkbox"/>			
Email:	Other (Explain) <input type="checkbox"/>			
<b>Stakeholder Type</b>				
Public Institution <input type="checkbox"/>	PAP <input type="checkbox"/>	Private Enterprise <input type="checkbox"/>	Professional Chamber <input type="checkbox"/>	NGO <input type="checkbox"/>
Interest Groups <input type="checkbox"/>	Industry Associations <input type="checkbox"/>	Labor Unions <input type="checkbox"/>	Media <input type="checkbox"/>	University <input type="checkbox"/>
<b>2. CONSULTATION DETAILS</b>				
Questions about the Project:				
Project concerns/feedback:				
Responses to the views expressed above.				
<i>Recorded by Name-Last Name Signature</i>	<i>Complainant Name-Last Name Signature</i>			





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## ANNEX-3 Grievance Form



The project is co-funded by the European Union, the Republic of Turkey and the World Bank  
Bu proje Avrupa Birliği, Türkiye Cumhuriyeti ve Dünya Bankası tarafından ortaklaşa finanse edilmektedir

	<b>AKÇAKOCA MUNICIPALITY</b> Project Code: ..... Akçakoca Bicycle Roads Project			
	<b>GRIEVANCE FORM</b>			
Person Filling the Form:	Date:			
Interview Agenda:	Reference No:			
<b>1. INFORMATION ABOUT THE COMPLAINANT</b>				
Name Surname: If the complainant requests that this complaint be treated anonymously, this complaint will be recorded anonymously and the request will be met	<b>How to receive the complaint</b>			
Turkish ID Number:	Phone <input type="checkbox"/>			
Phone:	Face to face <input type="checkbox"/>			
Address:	Web-site/ E-Mail <input type="checkbox"/>			
Email:	Other (Explain) <input type="checkbox"/>			
<b>Stakeholder Type</b>				
Public Institution <input type="checkbox"/>	Project Affected People <input type="checkbox"/>	Private Enterprise <input type="checkbox"/>	Trade Association <input type="checkbox"/>	NGO <input type="checkbox"/>
Interest Groups <input type="checkbox"/>	Industry Associations <input type="checkbox"/>	Workers' Union <input type="checkbox"/>	Media <input type="checkbox"/>	University <input type="checkbox"/>
<b>2. DETAILED INFORMATION ON THE GRIEVANCE</b>				
Description of the Grievance:				
Resolution method requested by the Complainant				
<b>Registered Person Name Surname/Signature</b>	<b>Complainant Name Surname/Signature</b>			



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## ANNEX-4 Grievance Close-Out Form



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## AKCAKOCA MUNICIPALITY

Project Code: .....

Akçakoca Bıyçle Roads Project

### GRIEVANCE CLOSE OUT FORM

Reference No:

#### 1. DETERMINATION OF CORRECTIVE ACTION

1	
2	
3	
4	
5	
<b>Responsible Departments</b>	

#### 2. CLOSE OUT THE GRIEVANCE

*This section will be filled and signed by the Complainant in case the complain stated in the "Grievance Registration Form" is resolved.*

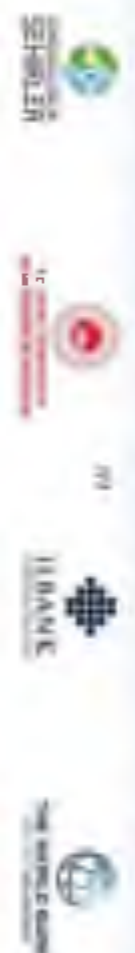
<b>Date:</b>  .....	<b>Name Surname / Signature of the Person Closing the Complaint</b>	<b>Name Surname / Signature of Complainant</b>
---------------------------	---	--



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## ANNEX-5

### Grievance Register Table



	No	
	Complaint Register Number	
	How Complaint is Received (Grievance Form, Community Meeting, Telephone)	
	Level of Grievance (Municipality/Utility Level, Regional)	
	Date of Complaint Received	
	Location of Complaint Received	
	Name of Person Receiving Grievance	
	Land Parcel # (If complaint is related to land)	
	Name/ Surname	Complainant Information
	ID Number	
	Telephone/ email	
	Village-District	
	Gender	
	Project Component Related to Complaint	
	Grievance Category (expropriation/land acquisition related, environmental issues, damages to structures etc.)	
	Complaint Summary	
	Grievance Status (open, closed or pending)	
	Responsible Person/Department	Action Taken
	Action Planned	
	Due Date of the Addressing the Grievance	
	Date of Action Taken	
	Supporting Documents for Grievance Closeout (bank receipt for compensation, grievance closure protocol)	

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## ANNEX-6

### Information Related to Stakeholder Consultation Meeting



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## Akçakoca Bicycle Roads Project Public/Stakeholder Consultation Meeting Minutes 09 January 2024

The Public/Stakeholder Consultation Meeting was conducted on 9<sup>th</sup> of January 2024 at Akçakoca Municipality Assembly Hall. The meeting was held with the participation of maximum 114 people 88 people signed the participant list. Participants included mukthars, students, tradesmen, employees of Akçakoca Municipality and other citizens.

The meeting was announced via newspaper advertisements in Milat and Yeni Akçakoca Haber Newspapers on 5<sup>th</sup> January 2024. The meeting was also announced through flyers placed at certain locations (such as mukhtar offices, public places, shops, bus stops) by Akçakoca Municipality. Project brochures were distributed to citizens by the municipal police (zabita) Akçakoca Municipality informed all the mukhtars about the date/time and location of the planned public consultation meeting SMS messages were sent to Akçakoca citizens for whom Akçakoca Municipality has the information of their mobile phone numbers (22,373 citizens) in order to inform them about the scope, date/time and location of the planned public consultation meeting.

The Draft Environmental and Social Management Plan and the Draft Stakeholder Engagement Plan were disclosed in the Akçakoca Municipality website as of 2<sup>nd</sup> of January 2024.

Brochures were provided to mukhtars to be distributed to the residents in their neighborhoods Brochures were also distributed to participants during the meeting. Akçakoca Municipality representatives and ACE Experts were available during the meeting. A presentation was given to the participants by ACE. The presentation covered the following main headings:

- Project Executor, Implementer and Financier
- Project Description
- Expected benefits of the Project
- Environmental and Social Studies
- Potential environmental and social impacts
- Mitigation measures and management strategies
- Stakeholder engagement and how stakeholders can be involved in the process
- Questions and answers

At the end of the meeting, there was a question/answer session There was only one question raised by a participant as follows.

Q.1: Will there be camera surveillance on the bicycle roads for security purposes?





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A.1: Akçakoca Municipality representatives stated that this will be considered during the final evaluation of the project before the tender phase and will be included in the Project if deemed necessary.

The following information is provided below:

- The newspaper announcements,
- The flyer
- Selected photographs of places where flyers were hung.
- Selected photographs of municipal police distributing project brochures to citizens,
- The last page of the municipality report showing the number of SMS messages sent to citizens,
- The disclosure page of ESMP and SEP,
- The project brochure,
- The presentation given at the meeting,
- The photographs taken during the meeting and
- The participant list.



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## Newspaper Advertisements of Public/Stakeholder Consultation Meeting

ILN01962555 numara lı ilan INT-000144-www.milatgazetesi.com yayınında 05.01.2024 tarihinde yayınlanmıştır.

**M** Öne çıkan haberlerden haberiyeol.com.tr için bu haberleri yazdık.

Engelle

Engelle

Kapat

## Akçakoca Bisiklet Yolları Projesi Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

Reklam İlanı



Akçakoca Bisiklet Yolları Projesi

Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

HALKIN BİLGİLENDİRİLMESİ VE KATILIMI İZLENİMLERİ

Halk Bilgilendirme Sürecinde Akçakoca Bisiklet Yolları Projesi ile Enerji Yatırım Yatırımında T.C. Akçakoca Belediyesi tarafından yapılan Akçakoca Bisiklet Yolları Projesi ve Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi için Önemli ve Başlıca Kararlar Plan belgeleri ile ilgili olarak halk bilgilendirme faaliyetleri kapsamında aşağıdaki bilgileri kamuoyuna duyurulmuştur.

Tüm katılımlara teşekkür ederiz.

T.C. Akçakoca Belediyesi

Toplantı Tarihi: 05.01.2024

Toplantı Saati: 14:00

Toplantı Yeri: T.C. Akçakoca Belediyesi Meclis Salonu

Proje Sahibi: T.C. Akçakoca Belediyesi

Telefon: +90 380 651 4 18 - Faks: +90 380 651 36 51 - E-posta: info@akcokca.be.gov.tr

05.01.2024





100 Yıllık Atatürk'ü Anma Günü'nün 100. Yılına Katılımı İçin Türkiye'nin Avrupa Birliği ile İşbirliği  
100 Yıllık Atatürk'ü Anma Günü'nün 100. Yılına Katılımı İçin Türkiye'nin Avrupa Birliği ile İşbirliği

04

İNANÇ & AİLE & YAŞAM

HABER

**Alpakocık Enerji Yatırımları Projesi  
Alpakocık Kapalı Pazarı Yeni Çatılı İleri  
Güneş Enerjisi Santrali Projesi**

Alpakocık Enerji Yatırımları Projesi kapsamında, Alpakocık Kapalı Pazarı Yeni Çatılı İleri Güneş Enerjisi Santrali Projesi...

**Alpakocık Enerji Yatırımları Projesi**  
T.C. Enerji Bakanlığı

## Sizce yeni yılın ilk sabahında AKÇAKOCADA SABAH Tüyök Camii'nde buluştu RAMAZI BULUŞMALARI



Sizce yeni yılın ilk sabahında AKÇAKOCADA SABAH Tüyök Camii'nde buluştu RAMAZI BULUŞMALARI...

Sizce yeni yılın ilk sabahında AKÇAKOCADA SABAH Tüyök Camii'nde buluştu RAMAZI BULUŞMALARI...

Filter Kahve'mizi & Hamburger'imizi Denediniz mi?



Alpakocık Kışınca - Sabahında Birbirinden Farklı Lezzetleri Sizi Bekliyor.

**KAHVALTI, YEMEK ve KAHVE'Yİ  
HUZUR DOLU BİR  
ORTAMDA DENEMEK İSTERMİSİNİZ.**



This project is co-funded by the European Union, the Republic of Turkey and the World Bank.  
Bu proje Avrupa Birliđi, Türkiye Cumhuriyeti ve Dünya Bankası tarafından ortaklaŖa finanse edilmektedir.

## Flyer for Public Informing about the Public/Stakeholder Consultation Meeting



### Akçakoca Bisiklet Yolları Projesi Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

#### HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISINA DAVET

İleri Bankası Sürdürülebilir Şehirler Projesi Tek Finansman kapsamında T.C. Akçakoca Belediyesi tarafından yapılması planlanan "Akçakoca Bisiklet Yolları Projesi" ve "Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi" için Çevresel ve Sosyal Yönetim Planı çalışmalarını eğil olarak halkı bilgilendirmek, halkın görüş ve önerilerini almak üzere aşağıda detayları verilen "Halkın Bilgilendirilmesi ve Katılımı Toplantısı" düzenlenecektir.

Tüm halkımıza saygıyla duyurulur.

T.C. Akçakoca Belediyesi

Toplantı Tarihi : 09.01.2024

Toplantı Saati : 14:00

Toplantı Yeri : T.C. Akçakoca Belediyesi Meclis Salonu

Proje Sahibi : T.C. Akçakoca Belediyesi

Telefon: +90 380 611 41 10 - Faks: +90 380 611 36 55 - E-posta: [beled\\_ye@akcakoca.bel.tr](mailto:beled_ye@akcakoca.bel.tr)



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## Selected Photographs of Places Where Flyers were Hung





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## Selected Photographs of Municipal Police Distributing Project Brochure to Citizens





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## The Last Page of the Municipality Report Showing the Number of SMS Messages Sent to Citizens

SMS messages were sent to 22,373 citizens.

	A	B	C	D	E	F	G	H
22310		GÜLCAN		DÜZCE	AKÇAKOC, HASANÇAVUŞ KÖYÜ			
22311		GÜLCAN		DÜZCE	AKÇAKOC, HASANÇAVUŞ KÖYÜ			
22312		AYDIN		DÜZCE	AKÇAKOC, AKKAYA KÖYÜ			
22313		AYDIN		DÜZCE	AKÇAKOC, AKKAYA KÖYÜ			
22314		VİLDAN Fİ		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22315		PINAR		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22316		PINAR		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22317		ÖZCAN		DÜZCE	AKÇAKOC, YENİ MAH.			
22318		TUĞBA		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22319		ARZU		DÜZCE	AKÇAKOC, ARABACI KÖYÜ			
22320		RAHİME		DÜZCE	AKÇAKOC, YENİ MAH.			
22321		MURAT		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22322		MURAT		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22323		ENVER		DÜZCE	AKÇAKOC, YENİ MAH.			
22360		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22361		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22362		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22363		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22364		ENES		DÜZCE	AKÇAKOC, ALTUNÇAY KÖYÜ			
22365		MELTEM		DÜZCE	AKÇAKOC, OSMANİYE MAH.			
22366		MEHMET		DÜZCE	AKÇAKOC, YALI MAH.			
22367		MEHMET		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22368		MEHMET		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22369		RUKİYE		DÜZCE	AKÇAKOC, HACI YUSUFLAR MAH.			
22370		CEMAL		DÜZCE	AKÇAKOC, TEPEKÖY			
22371		CEMAL		DÜZCE	AKÇAKOC, TEPEKÖY			
22372		KEMAL		DÜZCE	AKÇAKOC, YENİ MAH.			
22373		KEMAL		DÜZCE	AKÇAKOC, YENİ MAH.			





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## Akçakoca Municipality Website - Disclosure Page for ESMP and SEP







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## Presentation Given in the Public/Stakeholder Consultation Meeting

 <h3>SÜRDÜRÜLEBİLİR ŞEHİRCİLİK PROJESİ - İklim Finansman</h3> <h3>AKÇAKOCA BİSİKLET YOLLARI PROJESİ</h3> <p>1</p>	 <h3>Kapsam / Gündem</h3> <ul style="list-style-type: none"><li>Proje Kapsamı, Uygulanacak ve uygulanacak faaliyetler</li><li>Proje Tanıtımı</li><li>Proje ile ilgili diğer konular</li><li>Proje ile ilgili diğer konular</li><li>Proje ile ilgili diğer konular</li><li>Proje ile ilgili diğer konular</li><li>Proje ile ilgili diğer konular</li></ul> <p>2</p>
 <h3>Proje Kapsamı, Uygulanacak ve Uygulanacak Faaliyetler</h3>  <p>3</p>	 <h3>Projenin Tanıtımı</h3> <p>4</p>
 <h3>Projenin Tanıtımı</h3> <p>5</p>	 <h3>Projenin Tanıtımı</h3> <p>6</p>
 <h3>Projenin Tanıtımı</h3>  <p>7</p>	 <h3>Projenin Tanıtımı</h3>  <p>8</p>



Toprak Yatırım ile finanse edilen ve Türkiye Cumhuriyeti ile Avrupa Birliği arasında imzalanan kredi anlaşmaları

### Projenin Amacı

Proje, en temel olarak Türkiye'nin ekonomik büyüme hızını, özellikle uluslararası pazarlar için rekabet gücünü ve üretimde etkinliğini artırma, üretimde faaliyet gösteren işletmelerin, özellikle kamu kurumlarının, eğitim, sağlık, ulaşım, turizm alanlarında faaliyet gösteren kuruluşların faaliyetlerini desteklemektir.

### Proje Analizi

Büyük Yatırımın gerçekleştirilmesi için gerekli olan diğer önemli konuların bir kısmı, bu kredi anlaşması ile finanse edilebilir.

**Çevresel Etkiler:** Yatırımın gerçekleştirilmesi için gerekli olan diğer önemli konuların bir kısmı, bu kredi anlaşması ile finanse edilebilir.

### Çevresel ve Sosyal Etkiler ve Fikri Altyapı Öncelikleri

Proje, en temel olarak Türkiye'nin ekonomik büyüme hızını, özellikle uluslararası pazarlar için rekabet gücünü ve üretimde etkinliğini artırma, üretimde faaliyet gösteren işletmelerin, özellikle kamu kurumlarının, eğitim, sağlık, ulaşım, turizm alanlarında faaliyet gösteren kuruluşların faaliyetlerini desteklemektir.

### Toprak Öncelikleri

Proje, en temel olarak Türkiye'nin ekonomik büyüme hızını, özellikle uluslararası pazarlar için rekabet gücünü ve üretimde etkinliğini artırma, üretimde faaliyet gösteren işletmelerin, özellikle kamu kurumlarının, eğitim, sağlık, ulaşım, turizm alanlarında faaliyet gösteren kuruluşların faaliyetlerini desteklemektir.

### Hava Kalitesi ve GÜRÜLÜ

Proje, en temel olarak Türkiye'nin ekonomik büyüme hızını, özellikle uluslararası pazarlar için rekabet gücünü ve üretimde etkinliğini artırma, üretimde faaliyet gösteren işletmelerin, özellikle kamu kurumlarının, eğitim, sağlık, ulaşım, turizm alanlarında faaliyet gösteren kuruluşların faaliyetlerini desteklemektir.

### Su Kaynakları

Proje, en temel olarak Türkiye'nin ekonomik büyüme hızını, özellikle uluslararası pazarlar için rekabet gücünü ve üretimde etkinliğini artırma, üretimde faaliyet gösteren işletmelerin, özellikle kamu kurumlarının, eğitim, sağlık, ulaşım, turizm alanlarında faaliyet gösteren kuruluşların faaliyetlerini desteklemektir.

### Atık Düşümü

Proje, en temel olarak Türkiye'nin ekonomik büyüme hızını, özellikle uluslararası pazarlar için rekabet gücünü ve üretimde etkinliğini artırma, üretimde faaliyet gösteren işletmelerin, özellikle kamu kurumlarının, eğitim, sağlık, ulaşım, turizm alanlarında faaliyet gösteren kuruluşların faaliyetlerini desteklemektir.

### Trafik

Proje, en temel olarak Türkiye'nin ekonomik büyüme hızını, özellikle uluslararası pazarlar için rekabet gücünü ve üretimde etkinliğini artırma, üretimde faaliyet gösteren işletmelerin, özellikle kamu kurumlarının, eğitim, sağlık, ulaşım, turizm alanlarında faaliyet gösteren kuruluşların faaliyetlerini desteklemektir.





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## Photographs from the Public/Stakeholder Consultation Meeting





100. Yılında Atatürk Kültür Merkezi'nde düzenlenen "Atatürk'ün Avrupa'daki İzleri" etkinliğine katılan vatandaşlar, Atatürk'ün Avrupa'daki izlerini öğrenmek için katıldılar.





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## Participant List



Akçakoca Bisiklet Yolları Projesi  
Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISI  
09.01.2024

No	Adı Soyadı	İletişim Bilgileri	İletişim No	Adı Soyadı
1	[Redacted]	[Redacted]	[Redacted]	[Redacted]
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50	[Redacted]	[Redacted]	[Redacted]	[Redacted]





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Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISI  
09.01.2024

No	AD SOYAD	MESLEĞİ	KATILIMCI LİSTESİ		KATILIM	İMZA
			TEMSİL ETTİĞİ KURUM / YERLEŞİM YERİ			
1		Emel Akın	AKÇAKOCA	Belediyesi		
2		Ali Akın	AKÇAKOCA	Belediyesi		
3		Ali Akın	AKÇAKOCA	Belediyesi		
4		Ali Akın	AKÇAKOCA	Belediyesi		
5		Ali Akın	AKÇAKOCA	Belediyesi		
6		Ali Akın	AKÇAKOCA	Belediyesi		
7		Ali Akın	AKÇAKOCA	Belediyesi		
8		Ali Akın	AKÇAKOCA	Belediyesi		
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11		Ali Akın	AKÇAKOCA	Belediyesi		
12		Ali Akın	AKÇAKOCA	Belediyesi		
13		Ali Akın	AKÇAKOCA	Belediyesi		
14		Ali Akın	AKÇAKOCA	Belediyesi		
15		Ali Akın	AKÇAKOCA	Belediyesi		



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Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

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09.01.2024

No	AD SOYAD	MESLEĞİ	KATILIMCI LİSTESİ		KATILIM	İMZA
			TEMSİL ETTİĞİ KURUM / YERLEŞİM YERİ			
1		Emel Akın	AKÇAKOCA	Belediyesi		
2		Ali Akın	AKÇAKOCA	Belediyesi		
3		Ali Akın	AKÇAKOCA	Belediyesi		
4		Ali Akın	AKÇAKOCA	Belediyesi		
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12		Ali Akın	AKÇAKOCA	Belediyesi		
13		Ali Akın	AKÇAKOCA	Belediyesi		
14		Ali Akın	AKÇAKOCA	Belediyesi		
15		Ali Akın	AKÇAKOCA	Belediyesi		





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Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISI  
09.01.2024

No	Adı Soyadı	KATILIMCI LİSTESİ YEREL YEREL KURUM / YERELİM YERİ	Yaş	Sex
1	[Redacted]	Karabulut		
2	[Redacted]	[Redacted]		
3	[Redacted]	[Redacted]		
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Akçakoca Bisiklet Yolları Projesi  
Akçakoca Kapalı Pazar Yeri Çatısı Üzeri Güneş Enerjisi Santrali Projesi

HALKIN BİLGİLENDİRİLMESİ VE KATILIMI TOPLANTISI  
09.01.2024

No	Adı Soyadı	KATILIMCI LİSTESİ YEREL YEREL KURUM / YERELİM YERİ	Yaş	Sex
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Proje için Türkiye Cumhuriyeti ve Avrupa Birliği'nin katkıları için teşekkür ederiz.  
We thank you for the support of the Government of Turkey and the European Union.



**Atatürk Kültür Merkezi Projesi**  
**Atatürk Kültür Merkezi Yeni Çatı Çözümü İçin Enerji Etkinlikleri Enerji Etkinlikleri Projesi**

**ENERJİ VERİMLİLİK RAPORU VE VERİLER TABLOSU**  
**08.05.2024**

No	Açıklama	Enerji Verimliliği	
		Yüksek Enerji Verimliliği	Yüksek Enerji Verimliliği
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2	Yüksek Enerji Verimliliği		
3	Yüksek Enerji Verimliliği		
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